

## SBVC College Council Minutes – August 22, 2007

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|---------------------------------------------------|--------------------|------------------------------------|------------|
| SBVC President, Deb Daniels, Co-Chair             | Stephen Villasenor | Mike Perez                         | Dan Angelo |
| Academic Senate President, John Stankas, Co-Chair | Zelma Russ         | Odette Salvaggio                   | Mark Ikeda |
| Damon Bell                                        | Troy Sheffield     | Rebecca Warren-Marlatt             |            |
| Marco Cota                                        | James Smith        | <del>Kay Weiss</del>               |            |
| <del>Michelle Croefer</del>                       | Linda Stevens      | Javier Alvarez, ASB representative |            |
| Rick Hrdlicka                                     |                    |                                    |            |

| TOPIC                  | DISCUSSION and ACTION                                                                                                                             |
|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| Minutes of May 9, 2007 | Approved.<br>Being a new school year and with new members present the purpose of the committee was reviewed: planning, issues, and communication. |

### 45 minutes

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| <ol style="list-style-type: none"> <li>Strategic Plan – Fall 2007 goals / activities</li> <li>Accreditation Self-Assessment Update – Dr. Sheffield</li> <li>SBVC’s Report to the Board – copy for College Council</li> </ol> | <ol style="list-style-type: none"> <li>Strategic initiatives reviewed and the request made to review Year End Report initiative activities received in an email today. Examples of linking activities to initiatives were discussed.</li> <li>Accreditation timeline and use of Blackboard reviewed. Recent newsletter distributed. Spreadsheet of committee membership reviewed and additional members will be identified as Chairs indicated additions have been made. Discussion of increasing student participation occurred with suggestions for incentives (Bookstore free books/online participation alternative).</li> <li>All members present have a copy of the report.</li> </ol> |
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### OTHER BUSINESS: 45 minutes

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| 1. North Hall Replacement Name – Marji Price                                                        | Social Science / Humanities was selected by College Council at their last meeting but since then, the faculty in Visual, Performing, and Media Arts object, stating that “Humanities” does not adequately represent what is in that building and therefore requested that it be placed back on the agenda. Discussion.<br>A motion to keep and a motion to change the name were made, seconded and did not pass. It was moved and seconded to have the “residents” of the North Hall Replacement building make suggestions for the name. Item to remain on the agenda.                                                                             |
| 2. Mission Statement                                                                                | Per Policy, the SBVC Mission Statement will be annually reviewed and edited if needed. <i>San Bernardino Valley College provides quality education and services that support a diverse community of learners.</i><br>The mission statement was reviewed. Discussion on the meaning of “a diverse community of learners” took place. It was moved and seconded to retain the mission as stated.                                                                                                                                                                                                                                                     |
| 3. Enrollment Management Plan for fall – Damon Bell, Marco Cota, Rebecca Warren-Marlatt, Dan Angelo | Rebecca Warren-Marlatt provided a historical review of enrollment management from 2001 to present including the concrete recommendations of the Golden and Associates from spring 2007 and resultant “FTES Mitigation Plan” submitted to the Chancellor. Dan Angelo shared multiple strategies employed (list not all inclusive): <ul style="list-style-type: none"> <li>• Student focused: A&amp;R number system, personnel customer service training</li> <li>• Financial Aid physical remodel</li> <li>• Welcome letter to applicants</li> <li>• High School grad postcard</li> <li>• Plans for meetings with high school principals</li> </ul> |
| 4. Student Discipline Regulations                                                                   | Distributed for future meeting discussion.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 5. College Council Schedule                                                                         | The council has to decide if they are going to have 2 business meetings per month or 1 business meeting and 1 “issues” meeting; or some other configuration contingent also upon the wishes of the new President.                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 6. Future Items:                                                                                    | <ol style="list-style-type: none"> <li>ARCC - the council must review the ARCC data and submit a written plan for Board approval – James Smith</li> <li>Student Equity – how are we as a campus addressing issues?</li> <li>Basic Skills</li> <li>Non-Credit Offerings</li> <li>Budget – direction to the Budget Committee to not only consider priorities for growth funding, but also for cutting the budget should that become a necessity (with recommendations and input from the President and Vice Presidents).</li> </ol>                                                                                                                  |

7. Other?

- Programatic ID fee

Nikki Schaper reported to the Council that there are programs on campus that require students to have IDs. The expense of these cards is increasing. A spreadsheet of cost comparisons was provided (old \$4.28/New \$5.71). Students currently pay \$1 for card. The request is to increase fee to \$3. Nikki was asked to return with information including the programs involved and the number of students this would affect.