



San Bernardino  
**Valley College**

## Classified Senate Committee Meeting Report Form

Classified staff representatives on campus-wide governance committees are required to provide a short written report after each committee meeting. This report must be returned to the current Classified Senate Vice-President. This report will be reviewed at the Executive Board meetings. Committee members may also be asked to provide an official report in person at a senate meeting. Reports may be submitted in writing or by email.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Committee Name: \_\_\_\_\_

Requires Senate attention: ☐ Information Item ☐ Action Item

☐ Additional pages attached

☐ Unable to attend

☐ Requesting to be placed on the \_\_\_\_\_ month \_\_\_\_\_ Classified Senate agenda

Meeting Summary: (may attach additional sheet if necessary)