

Academic Senate SBVC	AD/SS 207 3:00 - 4:30
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Minutes of October 1, 2014

Time	Topic	Discussion	Further Action
	Call to Order		
	Approval of Minutes from September 17, 2014		Motion by J Lamore for approval of the Minutes of September 17, 2014. 2nd by D Lee. Voice vote – unanimous save one abstention.
	President's Report	<p>J Gilbert addressed the following in his report (attached):</p> <p>Sabbatical Leaves: Board of Trustees has approved two leaves for 2015-2016 Applications must be submitted to the President's office by November 1. Forms can be obtained from Jack Miyamoto at Human Resources.</p> <p>College President Screening Committee: the presidential committee is being formed with one representative each from: Academic Senate (J Gilbert), CTA, President Office Staff, CSEA, Classified Senate, Management, Student, Chancellor Appointee, Community Member. The first meeting will be in mid-October (17 or 20).</p> <p>International Student Program Update: At his request, J Gilbert is no longer leading the study on establishing the program, but is now a member of a district-wide advisory committee led by Glenn Kuck to explore options and develop a program framework The committee has not yet met.</p> <p>ASCCC Executive Committee Meeting: will be held next March in Riverside rather than Sacramento, giving SBVC faculty the opportunity to attend.</p>	

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	New Business	<p>Strategic Plan Approval: James Smith offered the new version with goals and initiatives, grouped along with objectives that will be measured against the upcoming five-year targets. Progress on objectives will be evaluated annually for relevance and validity and reported to Academic Senate. He noted that one past measure, Access to Basic Skills, as measured by Fill Rate, was not valid as presented to College Council. The new criterion will be Reducing the Wait List to Zero. "This is a living document which will change each year." Objectives contained within various plans on campus – Technology, Enrollment Management, Student Equity – are designed to integrate and overlap; none should have contradictory objectives. The college's Strategic Plan is consistent with the District's and State Chancellor's.</p> <p>Bylaws – Presidential Term Limit: J Gilbert reiterated his plan to periodically bring Bylaw issues to Senate for review and discussion, with the goal of compiling a master document of needed changes subject to two Senate reading cycles prior to a vote. Bylaws currently do not address the issue of presidential term limits; a discussion ensued about possible options. J Lamore suggested, as a safety measure against "unchecked power for an unconscionable time," a limit of two <i>consecutive</i> terms. G Mack said that a department may not wish to sacrifice so much reassign time for one of its members. Executive Committee will consider proposed language.</p>	<p>Motion by A Aguilar-Kitibutr to approve the current Strategic Plan as it currently exists as a living document to be improved and perfected. 2nd by J Lamore. Voice vote – unanimous save one abstention.</p>

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	Old Business	<p>AP/BP Update – AP 2510 (formerly 2225): Senate responded affirmatively when District Assembly queried whether we do want such specificity regarding charges and membership in the AP. The DA work group met on September 23 and suggested that membership lists be more flexible. After reading the membership list for Enrollment Management and Student Equity Committee, J Gilbert led a discussion about the level of specificity and whether responding to reorganizations or job title changes would be difficult. The change process involves going to College Council for discussion, then District Assembly, and then Board; the process can take as little as two months. He noted that in contrast to SBVC’s specifics, Crafton Hills’ philosophy is more along the lines of: “See our organizational handbook.” According to the Chancellor, both approaches are acceptable. J Gilbert noted that with College Council operating with clear processes, huge problems are not foreseen. A Aguilar-Kitibutr expressed concern that the list, dominated by administration, should utilize language stronger than “interested faculty” to encourage more membership involvement by faculty, e.g. on Basic Skills Committee. J Gilbert responded that de facto participation by faculty was strong. He will take the AP back to the DA work group. He noted that Student Success and Support Committee (formerly Matriculation) does mandate one representative each from English, Reading, and Math.</p> <p>G Fisher’s College Forum asked whether representatives from LFSAA and BFSAA (Latino/Black staff) should be included on College Council. District Assembly currently has such representation. G Fisher noted that the request did not come from the two organizations; she also responded to a question about CTA, which has now been added to College Council. L Lopez said that the proposal would add two voting members. Addressing committee size, A Au expressed reluctance about the possible slippery slope of adding one constituency group after another. J Gilbert concluded that he would take feedback to College Council.</p>	

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	<p>Old Business (cont)</p>	<p>Faculty Vacancies: J Gilbert summarized the current situation. Issue #1: developing a process regarding vacancies and retirements and which ought to be filled. Program Review's purview has always been growth positions. Ten years ago, filling vacancies was routine; five years ago, the default assumption became that vacancies would <i>not</i> be filled unless strongly justified, e.g. SERPS vacancies. "We are now in an in-between place." Executive Committee will begin to explore a new process beginning in November. Possibilities include adding it to Program Review or setting up ad hoc committees. Issue #2: it is not the role of Senate to provide its own priority list; "I will not turn Academic Senate into the Hunger Games, pitting Division against Division." However, Senate can guide and make suggestions. A determination will be made at the October 22 College Council meeting, which will then give suggestions to the President. Regarding Motion #1, there was discussion about how the other lists were developed. J Gilbert noted that previously, divisions knew vacancies would not result in a position loss, but there was internal flexibility in how to fill it. C Huston said that College Council sending this matter to Senate for consideration constituted collegial process. Addressing Motion #2, R Pires referred to the percentage level of reserve funds (exceeding state norms at 15-20%) and said these faculty positions are critical based on the Hays Report. Also that board members do solicit Senate feedback. J Lamore: it is sheer wishful thinking to vote in support of mandating positions if there simply is not the available funding. There was discussion regarding Motion #2 about putting College Council on notice that Senate is paying close attention to the matter of weighing rationale for filling/not filling vacancies. C Huston suggested that Program Review provide the Needs Assessment Faculty List to College Council for developing its rationale.</p> <p>Regarding vacancies, J Hoyt spoke to the compliance issue of Aeronautics being under pressure by the FAA to name a replacement for Kevin Kammer.</p>	<p>Motion by S Lillard that the Program Review Needs Assessment List for faculty prioritization be considered in combination with other lists given by the VP of Instruction and Instructional Deans to the College President. 2nd by A Aguilar-Kitibutr. Voice vote – passed with one nay vote, one abstention.</p> <p>Motion by R Pires that, at minimum, the same number of faculty positions as were funded in 2013-2014 be funded this academic year. 2nd by A Chatterjee. Voice vote – unanimous.</p> <p>Motion by R Pires that we expect College Council to provide written rationale for every filled faculty position. 2nd by A Alsip. Amendment by A Avelar, proxy for J Stankas, to provide the documentation <i>before</i> filling the positions. Voice vote – unanimous with one abstention.</p> <p>Motion by L Lopez from September 17, 2014 remains tabled at his request.</p>

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	Committees	<p>Ed Policy - Student Services - no report. Personnel Policy - no report. Career & Tech Ed - no report. Financial Policy - no report. Equity and Diversity - no report. Legislative Policy - no report. Elections - no report.</p> <p>Curriculum – L Hector reminded Senate that the October 1 deadline for launching courses in time for catalog inclusion has come and gone. Departments are encouraged to continue submitting courses for approval. The committee offered a third workshop today; seven departments participated.</p> <p>Program Review – S Lillard said that Needs Assessment is ongoing; October 31 is the deadline to submit forms. Forms are online with links sent to all faculty; attachment forms have been sent to all managers.</p> <p>Professional Development -</p>	
	Additional Reports	<p>College President’s Report – G Fisher encouraged Senate members to see the recent PowerPoint report from the September 18 Open Forum; there have been changes since her Opening Day presentation in August. In the final District Budget, there is \$3.3 million in reserves which are no longer confined within the 15% of the District’s reserves. The Program Review list has already been considered. Regarding position pros and cons, she concurred that “we don’t want the Hunger Games.” However, statements need to be supported by factual documentation. One effective argument with College Council, which is an open meeting, is a documentation of compliance requirements. “I am listening; I encourage you to be part of the solution.”</p> <p>SBCCD-CTA – S Lillard said that CTA has a new web site: www.sbccdta.org. CTA does interview all candidates for the Board of Trustees positions; the site contains recommendations.</p> <p>District Assembly – meets October 7. Agenda items include finalizing the ad hoc committee for Non-Credit and two AP/BPs going back to District Assembly: 5030 (fees) and one regarding stipends for board members, currently \$400 for board members and \$100 for student trustees. Students are requesting the higher amount.</p>	

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	Public Comments	J Hoyt gave a positive report about a Teach-a-Rama at SBVC two weeks ago.	
	Announcements	<p>A Alsip: Mental Health Fair Thursday, October 9, 9:00 – 1:00 in the Amphitheater.</p> <p>Albert Maniaol: Manufacturing Day, Friday, October 3, 8:00 – 1:30, highlighting glass blowing, welding, machine technology. 200 area HS students are expected.</p> <p>Kay Weiss: Reopening of Auditorium: Friday, October 17, San Bernardino Symphony and SBVC college singers.</p> <p>Henry Hua: Men in Mathematics and Science Fair, Friday, October 24, with 300 students attending.</p> <p>J Banola: Groundbreaking for Athletics Complex, Friday, October 17, 4:00 – 4:45 p.m.</p> <p>Y Lee: Tavis Smiley, guest lecturer, “How to End Poverty,” Thursday, October 23, 7:00 p.m. She encourages Senators to publicize the event.</p>	
4:30	Adjourned		

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