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| Academic Senate SBVC | AD/SS 207 3:00 - 4:30 |
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Minutes of January 21, 2015

| Time | Topic | Discussion | Further Action |
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| | Call to Order | | |
| | Approval of Minutes from January 21, 2015 | | Motion by J Buchanan for approval of the Minutes of January 21, 2015. 2nd by A Alsip. Voice vote - unanimous |
| | President's Report | <p>J Gilbert reported on the following (attached):</p> <p>College Council Report: Executive Committee suggests that with the growing importance of College Council, a spot for a regular report be placed on the Senate's agenda; it is now listed under Additional Reports (7D). Thus, whether present or future presidents give a report, key matters will be addressed. Council members are encouraged to add to the report.</p> <p>Advancement in Rank: Nominations may be submitted to the Senate Secretary through Monday, March 2, at noon. C Huston will form the evaluation committee. Submissions should be as specific as possible: dates, achievements beyond contractual obligations. J Lamore said that the committee can only consider what is submitted.</p> <p>Statewide Facilities Bond: SB 114 (Liu) raises the prospect of a statewide facilities bond for K-12, community colleges, California State University, and the University of California appearing on the 2016 ballot. As introduced, the bill does not specify amounts designated for each education segment. A 2014 effort failed with the governor's opposition, based on his desire to focus on paying off debt, not adding to it.</p> | |

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| | New Business | <p>Core Competency Review: C Huston reported the Executive Committee decision that seven core competencies would be assigned to standing committees for review. Committee chairs will be sent the data used from the Fall 2013 assessment, along with comments/recommendations. C Huston is available to consult with committees. Reviewers will weigh whether to rewrite the core competency or student survey questions and collapse or delete sub-competencies. Broader questions include changing to the newer nomenclature of ILO's (Institutional Learning Outcomes), reviewing schedule options (annually, etc.) methodology for review, i.e. Cloud storage, how to take student survey questions and align with Core Competencies. She noted that old mapping grids categorized with: no emphasis, some emphasis, major emphasis. The current process is to map the course to the Competency. She reported that eLumen will no longer be used. The SLO Cloud will generate data based on any kind of desired mapping. The new ACCJC standard #1 is Institutional Effectiveness.</p> <p>Program Review Chair Vacancy: Senate has moved to follow the same process as for Curriculum Chair. Potential faculty candidates should submit a letter of interest to the Senate. J Gilbert will send process details and a timeline to all faculty; nominees have the option of addressing the Senate. S Lillard will continue on the Program Review committee for one more term. C Huston noted that Program Review currently enjoys a positive image.</p> <p>Outstanding Professor Policy Revision: According to Elections Chair C Huston the present voting process is confusing, i.e. each voter rank-ordering their top ten choices (or all nominees if less than ten candidates). The new proposal: two votes per voter. Also, other survey instruments besides SNAPP may be used; all votes, paper or online, must be anonymous. New language authorizes, among others, division deans and faculty chairs, to offer nominations. A run-off election would be needed in case of a tie for second place. A revised document will be brought back to Senate before the process begins at the end of February.</p> | |

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| | New Business (cont) | <p>Bylaws – Non-Instructional Day Meetings Language: J Gilbert proposes for Section 401: “If a regularly scheduled Senate meeting falls on a non-instructional day, such as during Spring Break, this meeting will be cancelled unless a motion is made to either hold or reschedule the meeting.” G Mack said that, for clarity among administrative staff, it is helpful to have a clear record of scheduled meetings. J Stanskas noted that, since the Bylaws only stipulate nine meetings per year, the above language is not strictly necessary; at a yearly first meeting, the upcoming calendar could simply be announced. J Gilbert said his main purpose is that at year’s beginning, Senate knows what its calendar will be. He will bring all bylaw language back to Senate in April for votes.</p> | |
| | Old Business | <p>Bylaws – Standing Committee Language: Proposed language to add to Section 311: “The standing committees of the Academic Senate will be reviewed and appointed annually, no later than the last meeting in the Spring term.” J Gilbert said there is existing language addressing standing committees at College Council. This helps in the search process/formulation of the upcoming executive team, which includes committee chairs.</p> <p>Compressed Calendar – Pros, Cons, Concerns: A Au was tasked with researching options from various campuses. A compiled spreadsheet offers a range. The normal compressed term/load runs 16 weeks; some schools offer a winter intersession. Senators are encouraged to get division feedback and possible votes before the March meeting. March Senate motions could be forwarded to the Calendar Committee. J Gilbert will share options with Instructional Cabinet. D Lee asked if all campus classes have to follow a compressed calendar; are hybrid approaches possible? Typically, the entire schedule compresses. CHC’s last Senate vote was to stay with the 18-week calendar for the sake of flexibility. R Hamdy said the State Chancellor’s web site has a document addressing flex-day obligations. An advantage of mandatory days for professional development is being able to afford and draw top speakers.</p> | |

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| | Committees | <p>Ed Policy – R Pires reported that the Student Complaint Form has been edited in consultation with the CTA Executive Board and Dr. Shabazz. S Lillard stressed that, according to the CTA contract, complaints directed against faculty, cannot be filed with the Office of Student Life, but are kept in the HR Department.</p> <p>Student Services - no report. Personnel Policy - no report. Career & Tech Ed - no report. Financial Policy - no report. Equity and Diversity - no report. Legislative Policy - no report. Elections - no report. Curriculum -</p> <p>Program Review – S Lillard distributed a schedule of events/meetings. Efficacy workshops allow program writers to consult with committee members. Forms for both full- and mini-review have been sent to division deans, VPs, and contact faculty members. K Weiss is the new management co-chair.</p> <p>Professional Development -</p> | <p>Motion by C Huston to approve the draft language and request the Office of Student Services to return its final document to Senate. 2nd by G Curasi. Voice vote - unanimous.</p> |

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| | Additional Reports | <p>College President’s Report – G Fisher lauded Senate for its efforts to create a plan to submit to College Council regarding processes for filling vacancies. With upcoming retirements to be considered, SBVC is still under a modified or “soft” hiring freeze: decisions must ultimately go through Chancellor’s Cabinet and the Board of Trustees. “We have to maintain a collegial process here.” Vacant slots will not automatically be filled without taking a campus-wide perspective regarding need. “We are not going to be ignoring Program Review.”</p> <p>She addressed the spending of soft moneys, basically funding that might or might not be available in a future year. For example, state funding for Disabled Student Services is linked to having a learning development specialist. To stay in compliance and keep funding, compliance mandates filling such vacancies. More complicated: student equity funds and Student Success Services and Programs (SSSP) funds; current levels are at \$2.1 million, which must be spent by the end of the fiscal year (June 30). The college is looking for a Director of First-Year Experience (management position) tied to the Student Equity Plan to present at the Feb. 19 board meeting for both campuses. Student Success coordinators are needed to serve in the Office of Financial Aid. The college lost funding for a Matriculation coordinator; however, with restored funds, recruiting is under way. She noted that funding such as SSSP cannot be spent on instruction (faculty); hence, the focus on coordinators. J Stanskas suggested the college needs more tenure-track counselors in general counseling. Also that SSSP success in implementing basic skills and student services/ outreach would hopefully free up general-fund money for instruction. Who can the college attract if it doesn’t commit to hiring tenure-track counselors? G Fisher said the college was already committed to hiring at least one FT counselor, and expressed concern about attracting good people with one-year contracts. “We will take reasonable risks if we stand a chance of being successful.” She noted that there were going to be greater sums available for student success/equity. There will be a reevaluation in mid-April; many voices are being heard regarding the influence of the governor’s proposed budget and the new growth formula. Some funds are being directed to the Student Success Center and the Supplemental Instruction (SI) program. When the STEM-PASS GO grant expires in two years, the Success Center position must be institutionalized. CTA is still finalizing points of concern regarding faculty and grants. “We have to leverage grants.”</p> | |

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| | Additional Reports (cont) | <p>G Curasi asked if the one-year counseling hire was an articulation position or a separate counselor. G Fisher: the articulation officer position, already designated as critical by the president, is in the budget and the funding came with it; this is a separate hire. That person's specific campus location hasn't been designated; S Shabazz and M Cota are researching.</p> <p>G Fisher said that long financial-aid lines are basically cared for; some funds were spent on auto-packaging. Four thousand Fall-semester files have been reduced to 23 pending.</p> <p>SBCCD-CTA – S Lillard gave details on the PT faculty appreciation events Feb. 23-25 on both campuses. Fliers and emails are coming. Rather than giving support to an illegal walk-out, the union endorses a positive visibility event; e.g. buttons, ribbons to show support, a visibility wall in the cafeteria for student messages. A culminating PT pizza dinner will be on the 25th.</p> <p>District Assembly – J Stankas addressed the parking dilemma. The Vice Chancellor of Fiscal Services proposes raising parking fees to the maximum allowable by law. Student governments on both campuses are aware of the issue. Parking revenues go directly to defray parking expenses. Future agenda items include Non-Credit Instruction and AB 86.</p> <p>College Council – Latino and Black Faculty-Staff associations have requested membership and made presentations. CC has formed an ad-hoc committee to study admission processes. Outsourcing the bookstore, currently a district franchise, is being discussed. Deficits have grown tenfold since 2012-2013. One concern about outsourcing is the possible loss of current positions. R Hrdlicka has planned for two high-speed printers, one on each end of the campus. If divisions get color printers, color printing will be charged to the division. G Fisher said that a division-size copier will be maintained in the Liberal Arts building.</p> | |
| | Public Comments Announcements | <p>A Alsip: Mental Health Fair Thursday, Feb. 5, from 9:00 – 1:00.</p> <p>A Au: FACCC Advocacy and Policy Conference Feb. 28 – March 2. James Robinson will be receiving an award. She has membership forms available.</p> | |
| 4:20 | Adjourned | | |

