

Academic Senate SBVC	LIB 149 3:00 - 4:30
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Minutes of April 29, 2015

Time	Topic	Discussion	Further Action
	Call to Order		
	Approval of Minutes from April 15, 2015		Motion by J Lamore for approval of the Minutes of April 29, 2015 2nd by D Lee Voice vote -unanimous
	President's Report	<p>J Gilbert reported on the following items (attached):</p> <p>Outstanding Professors: Congratulations were tendered to C Huston and D Lee for being honored by their peers.</p> <p>Advancement in Rank: The following were voted:</p> <p>Associate Professors: M Copeland (English), J Notarangelo (English), S Briggs (Mathematics), S Lillard (Chemistry), A Chatterjee (Water Supply Technology), A Au (Biology) Professors: J Gilbert (Mathematics), M Mestas (Library) Professor Emeritus: M Ikeda (Biology)</p> <p>Election of Vice President and Secretary: floor nominations will be accepted at the May 6 meeting. The VP performs presidential duties in the absence of the President. The Secretary takes meeting notes and tracks votes. Both positions serve on Executive Committee. Inform J Gilbert or current office-holders if interested.</p> <p>Revised Bylaws Posted: four changes have been adopted and posted on the Senate web site. More changes will be discussed in Fall 2015.</p>	
	New Business	<p>Resolution SP15.04 – Budget Transparency and Stable Program Funding (First Reading): A resolution regarding funding for Culinary Arts was agendized for February 18, then withdrawn. Executive Committee chose to broaden the scope of the resolution to encompass similarly affected programs. J Gilbert read the resolution, which will be debated May 6. Editorial suggestions can be sent to the President.</p>	

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	New Business (cont)	<p>Reassigned Time Increase: Program Review: Academic Senate is given reassign time which is distributed among the President and Chairs of Curriculum and Program Review Committees. Current Fall/Spring levels are: President .67/.67, Curriculum .58/.38, Program Review .20/.20. (President-Elect receives .20 in Spring semester). The proposed change is to raise Program Review Chair's share to .38 for both semesters. Outgoing PR chair S Lillard said that the workload is consistently spread across both semesters, with Needs Assessment in Fall (200+ incoming documents), Efficacy in Spring, with twenty or more full department reports and many CTE mini-review submissions, now biannually. Program Review Chair also attends both Senate and College Council. G Fisher: it is difficult to attract volunteers without adequate reassign time. J Lamore said that with most faculty loads, a .2 reassign isn't enough to provide relief of even one class. J Gilbert said some colleges provide a total reassignment allowance of up to two FTES, including for Senate Secretary.</p> <p>Review Standing Committees for 15-16: the eight standing committees are: Ed Policy, Student Services, Personnel Policy, Career & Tech Ed, Financial Policy, Equity/Diversity, Legislative Policy, Elections. J Gilbert suggested possibly suspending Legislative (Senate President stays informed and passes along pertinent trends) and Financial (members of College or District Budget Committees can provide updates). C Huston asked if elections could be held without a committee. J Lamore: elections possibly have more legitimacy if organized by a stable group rather than one individual. A Chatterjee suggested an additional standing committee that would have knowledge of all program grants. G Gilbert: that could be considered in the fall.</p> <p>Governance Handbook: G Fisher said the College wished to finalize the document before the new school year. Her assistant who was coordinating editorial details is no longer available. She is soliciting suggestions from the Senate before it goes to College Council. The accrediting team affirmed the draft; it will be well for a polished document to be completed when it returns. Please send feedback to J Gilbert.</p>	<p>Motion by A Aguilar-Kitibutr to approve the new levels of reassign time. 2nd by C Huston. Voice vote – unanimous</p> <p>Motion by J Lamore to not have the Financial Policy Committee in 15-16. 2nd by K Barnett. Voice vote – unanimous</p> <p>Motion by J Lamore to not have the Legislative Policy Committee in 15-16. 2nd by A Aguilar-Kitibutr. Voice vote - unanimous</p>

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	Old Business	<p>Board Handbook Review: the ACCJC task force initially discussed District Recommendations #1 and #4. Stacey Nikac, Chancellor Baron's administrative assistant, sent it out for review. One suggestion is that Senate President should be invited to the board retreat to address the issue of collegial consultation. Proposed edits may be submitted using the comment form provided by the Chancellor's office, or through J Gilbert, which does lend Senate's gravitas to any suggestion.</p> <p>District ACCJC Task Force Update: the group is working on HR issues. A new Vice Chancellor of Human Resources has been appointed, coming to SBVC from the SB County School District; Bruce Baron will introduce her at the May 6 meeting. Ongoing concerns include: consistency, transparency in the process (how do openings to be filled get into the active queue). S Lillard addressed the issue of uneven applying of minimum qualifications for prospective faculty hirings, e.g. adjunct instructors applying for full-time positions. T Heibel said that an inordinately long gap between when a position closes and the hiring committee is formed causes the college to lose good candidates. R Pires: sometimes quality candidates are improperly taken off our lists and other colleges get them instead. There seems to be no due process to combat inappropriate elimination.</p> <p>.</p>	
	Committees	<p>Ed Policy - Student Services - no report. Personnel Policy - no report. Career & Tech Ed - no report. Financial Policy - no report. Equity and Diversity - no report. Legislative Policy - no report. Elections - no report. Curriculum -</p> <p>Program Review – S Lillard: the committee will be making recommendations on Efficacy documents these next two weeks: full reviews, followed by CTE mini-reviews.</p> <p>Professional Development -</p>	

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	Additional Reports	<p>College President's Report – G Fisher addressed the matter of student groups, e.g. ASG, wishing to work with faculty to allow classroom time to address matters of concern. She has asserted to them that this is a faculty domain. J Lamore suggested that a preferable communication avenue, rather than students taking issues to the President, would be the Senate itself. In Open Forums, students invariably ask why they cannot receive important information directly in classrooms. She noted that District announcements do go directly to online student bulletin boards. J Gilbert routinely sends Senate meeting announcements to the ASG.</p> <p>SBCCD-CTA – S Lillard: there is a workshop on faculty workload this Friday, 3-5 p.m., at the union office. Also, the CTA picnic will be Sunday, May 3, from 11-2 at Sylvan Park in Redlands.</p> <p>District Assembly – a report from the May 5 meeting will be given at the final Senate meeting.</p> <p>College Council – the process for considering new membership has been finalized. CC is discussing how to improve turnout in committees, especially from tenured faculty. Discussions continue regarding the bookstore: whether to outsource, retaining the 5% ASG discount on textbooks.</p>	
	Public Comments		

