

Academic Senate SBVC	AD/SS 207 3:00 - 4:30
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Minutes of April 15, 2015

Time	Topic	Discussion	Further Action
	Call to Order		
	Approval of Minutes from April 1, 2015		Motion by A Alsip for approval of the Minutes of April 1, 2015 2nd by J Buchanan Voice vote - unanimous
	President's Report	<p>J Gilbert reported on the following (attached):</p> <p>April 9, 2015 Board Meeting: Resolutions SP 15.02 and SP 15.03 were read by both campus's Senate Presidents; J Gilbert also presented file copies of gathered evidence for the vote of no-confidence.</p> <p>Spring Plenary: three resolutions involving liaison positions were passed, as were the changes to the disciplines list. J Stankas was re-elected as Secretary of the State Executive Committee. Plenary details are at http://asccc.org/calendar/list/plenary-sessions; click on "2015 Spring Plenary Session."</p> <p>International Education Committee Meeting: Chairperson G Kuck has called a meeting for May 11. Invitees include: D Lee, J Marquis, R Shabazz, H Kinde, M Cota, S Lillard, J Gilbert. Presentations have been made to various campus constituencies, including College Council.</p> <p>The April 29, 2015 Board Meeting will be held in the Library Viewing Room. Elections for Senate VP and Secretary will be May 6.</p> <p>A Board response to Senate resolutions will be expected at the May 14 meeting. Senators are encouraged to attend.</p>	

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	New Business	<p>Student Complaint Form: R Shabazz discussed CTA language, which calls for written complaints against members to be housed with Human Resources rather than the Office of Student Life. Civil rights concerns exist regarding student rights pertaining to complaints and their “accessible and clear” due process. The draft of a report was provided to the Accreditation Committee, which recommends a centralized process and communication through the catalog; the Ed Code also mandates that complaints must go to one location. Maxient provides behavioral conduct software which could meet our needs. R Shabazz noted that some schools’ forms state: “This form is not used in the evaluation of faculty.” J Stanskas reminded that this issue is an Accreditation recommendation for improvement, not a recommendation to resolve a deficiency; the matter doesn’t put the college out of compliance. R Shabazz said that the proposal is for complaints to be filed with the Office of Student Life, which would then rout them appropriately. L Lopez: “We need a central process, not necessarily a central location.” R Shabazz reiterated that CTA does not support any record connected with a faculty member going to the Office of Student Life. J Lamore expressed confidentiality concerns about students turning in complaint forms to fellow students. A Alsip suggested the possibility of a secure locked box for complaints and also touted the Maxient software package. There was general discussion about student grade appeals, especially if students wish to allege discrimination or incompetence. Current practice is for complaints to be adjudicated by the Director of Admissions and Records, but students do not have a “day in court.” A Au read the current catalog policy’s three steps: 1) dialogue with the faculty member, 2) appeal to the division dean, 3) appeal to the committee and receive a hearing. Shabazz replied that, currently, hearings are not happening. Senators expressed support for following stated processes and thus empowering students to attend an open hearing.</p> <p>Learning Outcomes: C Huston referenced the two-year plan for the college to catch up regarding learning outcomes. SLOs have gone from 71% to 97% for courses; core competencies have also been assessed. A campus-wide conversation regarding SLOs, scheduled for Spring 2015, has needed to be delayed. C Huston suggested rolling over until next year, which would allow for cloud implementation and also complete a three-year cycle. This would let the college see how data works on a semester basis and is also simpler than paper forms.</p>	<p>Motion by J Lamore to delay the SLO implementation process until October 2015, with preparatory work to be done in August. 2nd by D Lee. Voice Vote – unanimous.</p>

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	New Business (cont)	<p>Bylaws Revisions: J Gilbert brought four possible edits, which have all been debated.</p> <p>1) The president shall not serve more than two consecutive terms, but may return to stand for reelection after at least one term out of office.</p> <p>2) The standing committees of the Academic Senate will be reviewed and appointed annually, no later than the last meeting in the Spring term.</p> <p>3) If a regularly scheduled Senate meeting falls on a non-instructional day, such as during Spring break, this meeting will be cancelled unless a motion is made to either hold or reschedule the meeting.</p> <p>4) The executive committee shall be composed of the elected officers of the Academic Senate and the chairpersons of the standing committees on policy, the past president, and the chairs of the curriculum and program review committees.</p> <p>District ACCJC Task Force Update: J Gilbert said that Item #1 has been addressed. AP 2410 deals with updating APs: how to deal with proposed new ones, how to delete, etc. He spoke to the desirability of having a process regarding curriculum, so all of them needn't be updated at once. Item #1 has been forwarded to District Assembly. The April 20 meeting will deal with Human Resources concerns. J Gilbert spoke to the unfortunate reality of "Here's the policy, and here's the practice," and expressed support for better alignment between the two.</p> <p>Board Handbook Review: a draft began last year. Other areas besides AP/BPs, e.g. perceived missing items, could use constructive feedback. The role of and training of the board president has been a concern. Members of District Assembly have received copies. The Chancellor has requested a deadline of April 30. Please give J Gilbert feedback before our April 29 Senate meeting.</p>	<p>Motion by A Alsip to accept the four proposed changes. 2nd by G Curasi. Voice Vote - unanimous</p>

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	Old Business	<p>Core Competencies Review: C Huston described a Degrees Qualification Profile (DQP) being used by some community colleges. It has nine categories compared to SBVC's seven Core Competencies and subcategories (SBVC has 36) The DQP guidelines may well become the new accepted standard; it would be preferable to consider changes before doing a lot of mapping using a soon-to-be-obsolete paradigm. There is current dissatisfaction with the number of categories and similarities between them. All courses will need to be mapped to CCs and put on the cloud. J Gilbert will re-agendize the matter for the April 29 meeting.</p>	
	Committees	<p>ACCJC Report and Deficiencies: J Gilbert reiterated that the task force has been agendized and summaries provided.</p> <p>Ed Policy - Student Services - no report. Personnel Policy - no report. Career & Tech Ed - no report. Financial Policy - no report. Equity and Diversity - no report. Legislative Policy - no report. Elections - no report.</p> <p>Curriculum – L Hector said that Janice Wilkins is the new Articulation Officer. L Hector's own term as Curriculum Committee Chair ends next year. Possible candidates should consider attending the summer Curriculum Institute in Anaheim. Release time is available for the post.</p> <p>Program Review – in S Lillard's absence, T Heibel said April 13 was the deadline for CTE two-year mini-reviews. The committee will be reviewing full efficacy documents shortly.</p> <p>Professional Development -</p>	

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