

Academic Senate SBVC	AD/SS 207 3:00 - 4:30
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Minutes of October 16, 2013

Time	Topic	Discussion	Further Action
	Call to Order		
	Approval of Minutes from October 16, 2013		Motion by C Parish for approval of the Minutes of October 16, 2013 2nd by J Lamore Voice vote - unanimous
	<p>President's Report</p> <p>New Business</p>	<p>J Gilbert gave the President's Report (attached), referencing the following highlights:</p> <p>AB 955: Governor Brown signed the legislation, calling the law "a reasonable experiment" to offer high-demand courses during summer and winter intersessions at a select number of community colleges. Gilbert noted that two colleges are not participating due to ineligibility; two others have declined. The Board will meet Oct. 29 to address the law's impact. FACCC's Executive Director, Jonathan Lightman, will attend the Nov. 6 Senate meeting to provide information.</p> <p>Senate Meeting Oct. 30: Senate will meet on this fifth Wednesday to discuss the Area D meeting in Imperial with its agenda of ASCCC resolutions, two-year discipline list cycle, and Institution Set Standards.</p> <p>Link for Substantive Change Proposal: a link was provided for the 161-page proposal as described by J Jackson in the Oct. 2 Senate meeting.</p> <p>Curriculum Regional Meeting: Nov. 15 in Long Beach; Title V changes will be discussed.</p> <p>Curriculum Committee Charge & Membership Revision: L Hector was not present. Curriculum Committee wanted to make a minor change to the committee charge regarding membership; she will bring it to the Nov. 6 meeting. Most Board policies and administrative procedures are badly out of date, e.g., there is no description of the Basic Skills Committee.</p>	

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	New Business (cont)	<p>District Budget Update: S Lillard shares two details from last week's District budget meeting. 1) College Brain Trust set up a Nov. 4 meeting for the hired consultants to meet with both campus budget committees and district budget committee. M Ikeda volunteered to attend. 2) The salary study hasn't even started yet, though there have been preliminary meetings. The Chancellor had reported in August that the Presidential search process would begin in the Spring, necessitating some salary resolution by this November. S Lillard noted that contracts on both levels are due to expire and salary negotiations are urgently needed; she asked if a combined reminder message from faculty/Senate/CTA was called for. An educational trust company is supposed to undertake the salary study realignment based on data from seven comparative institutions. J Gilbert suggested that diplomatic encouragement should come from language drafted by Senate president, vice presidents, and CTA.</p> <p>Accreditation Standard 3B/C Small Group Review: Senators broke up into groups and spent thirty minutes reviewing and editing language in Parts 3B and 3C.</p>	
	Old Business	<p>Substantive Change Proposal: J Jackson gave an update. ACCJC must be informed by a trigger decision like an increase in the College's distance education program, e.g., if a certificate or degree can be completed by a student taking 50% or more of his/her units online or hybrid. In 2012, 15 degrees, 21 certificates, and all four General Education pathways met the 50% criteria; now an additional 25 degrees and 7 certificates either meet or are very close to crossing the threshold, necessitating another report. Various committees are processing the application; the URL has been provided (President's Report). Senate approval is requested in November so the proposal can proceed to the Board by December or January. The ACCJC threshold applies to college programs, not to individual students; in some fields like Anthropology, their entire college experience is distance-learning or online. Online and hybrid colleges are identified in the schedule; such choices necessitate close consultation with the Counseling Department.</p>	

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	Old Business (cont)	<p>Committee Structure Review: J Gilbert said that the latest draft of the committee structure had been distributed via email. Additions are proposed for the Accreditation and Student Learning Outcomes Committees, which currently do not report to anybody. Currently Program Review, Curriculum, and Matriculation are authorized by Academic Senate. Substantive changes like Program's Review's new four-year cycle come to Senate for approval. C Huston noted that the campus culture is for Student Learning Outcomes (SLOs) to be a faculty-driven process. Under 10+1, other committees under the same category should have charges using similar wording. J Gilbert read from #7 in the 10-1: "Faculty roles and involvement in the accreditation process, including self-study and annual reports." Proposed language adds the clause that both committees "are authorized by the Academic Senate."</p> <p>A Au spoke regarding the Facilities and Safety Committee. The College is in a position to sign on to the President's climate commitment. One thing in the permanent agreement is a commitment to have sustainable practices in the facility as well as in our curriculum. The task doesn't fit neatly into Curriculum Committee because it is not a mandate. The College needs a locally grown process and project. Proposed language adds "sustainability practice" to the charge. Both of the above changes must be forwarded to College Council.</p> <p>R Hamdy reported that Professional Development's official meeting day is now Mondays.</p> <p>Basic Skills and Matriculation charges currently say: "At least one faculty per division." However, the AP's membership charge simply reads: "Interested faculty." J Marquis supported keeping the benchmark of one per division for the broad perspective the policy brings. Accreditation, Basic Skills, and Matriculation require at least one per division; Program Review and Curriculum require two faculty per division and three from larger divisions (Social Sciences, Science, and Arts & Humanity.) A discussion ensued; is the motivation representation or "bodies" – enough members to accomplish necessary tasks? Another proposal is a 10% representation, e.g. Technology would have one assigned faculty member, Math and Social Sciences each getting three. The AP guideline only specifies a total number of faculty without mentioning divisions. J Lamore observed that there simply are not enough staffers to fill these many slots. S Lillard: a small department like Technology cannot meet repeated mandates. Capping a maximum at three is a possible solution.</p> <p>J Gilbert will forward the Senate motion and bring back the other items for later consideration.</p>	<p>Motion by J Lamore to approve the proposed language changes regarding Accreditation and Facilities & Safety Committee; 2nd by M Ikeda. Voice Vote – unanimous.</p>

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