

Academic Senate SBVC	AD/SS 207 3:00 - 4:30
-------------------------	--------------------------

Minutes of March 5, 2014

Time	Topic	Discussion	Further Action
	Call to Order		
	Approval of Minutes from February 19, 2014		Motion by A Alsip for approval of the Minutes of February 19, 2014. 2nd by K Stammer. Voice vote - unanimous
	President's Report	<p>A Au shared the following in her President's Report (attached);</p> <p>Higher Ed News: interesting projections are offered from <i>Inside Higher Ed</i>, available online. Recommended are: <i>Better Late Than Never</i> and <i>2015 Budget: Real and Illusory</i>. Geoffrey L. Baum (R) and Cecilia Estolano (D), both from Pasadena, are elected to Board of Governors.</p> <p>District Updates: during the Feb. 19 District Budget Committee meeting, the response for Chancellor's Cabinet was disclosed and the DBC member explained them, offering amendments; the plan is to continue approving responses and moving forward with the district budget plan. Senators are invited to the open 3/13 meeting, held on the SBVC campus. The District Strategic Planning Committee's work is according to schedule and will be disseminated to the campus in April.</p> <p>Local Update: District Assembly met March 4 with Jane Wright, who led a session on Board Policies (BP) and Administrative Procedures (AP) that require review. BP/AP 4000s and 5000s will be distributed early enough for faculty review and input. The 178-page agenda package is available online. Senators are invited to forward editorial changes (without altering legal language) to A Au or J Stanskas.</p> <p>Matriculation, Student Equity, and Diversity committees have been working on the Student Success and Service Program Plan and the Student Equity Plan, both due in October for submission to State. Senate reviews are anticipated in April/May 2014.</p> <p>Senators are encouraged to give A Au agenda items for the remaining four Senate meetings. Senate meets again April 2.</p>	

Academic Senate SBVC		AD/SS 207 3:00 - 4:30	
Time	Topic	Discussion	Further Action
	New Business	<p>SBVC Sustainability Committee: S Stark shared the charge which was approved by College Council on Feb. 12. Faculty and students provided a good deal of feedback. This will be a functional committee; core members being our members of the district sustainability committee, plus interested faculty, staff, managers, and students. "Charge: to advance and implement the strategies and seven goals of the SBCCD Sustainability Plan on the SBVC campus; specifically developing, designing, and implementing campus policies and procedures for sustainability." Those interested in serving can respond to S Stark's upcoming campus-wide email.</p> <p>Equivalency Policy: a discussion ensued about how equivalency is handled between the two campuses. Because CHC feels obligated to hire SBVC candidates approved through the equivalency process, they are interested in participating or jointly monitoring said process. There are apparent differences between the two campuses, creating difficulty in explaining a rejection to a candidate. J Stanskas pointed out that a dean is never obliged to hire a particular candidate. A board relies on faculty recommendations regarding qualifications. HR would prefer similar policies, providing clarity to candidates.</p>	<p>Motion by R Pires to request that our Academic Senate President forward the current board policy – and how it is practically enacted at SBVC – to CHC's Academic Senate President and inquire whether or not they follow the same policy. 2nd by C Huston. Voice vote – unanimous.</p>

Academic Senate SBVC		AD/SS 207 3:00 - 4:30	
Time	Topic	Discussion	Further Action
	Old Business	<p>Curriculum Committee Chair: C Huston announced that L Hector has agreed to serve another three-year term. L Hector spoke of her heightened understanding of the chair's role, especially regarding two major policies that needed efficient implementation.</p> <p>Honors Committee Chair: C Huston announced that J Lamore has agreed to serve another two-year term.</p> <p>Advancement in Rank: C Huston will form a committee to evaluate and approve submissions.</p> <p>District Budget Update: bullet-points are based on what the hired Brain Trust recommended; Chancellor's Cabinet has provided feedback. District committee members will vote on their proposals. District budget meetings are open; A Au will distribute available details.</p> <p>Audit Policy: Chancellor indicated that BP 4070 was more a procedure than a policy. Board Policy language was amended as follows: "<i>The fee for auditing courses shall be \$15.00 per unit</i>" was changed to: "<i>The fee for auditing will be assessed as determined by the current approved fee under the Education Code.</i>"</p> <p>Academic Integrity / Plagiarism: R Pires distributed an Education Policy Committee report (attached) on the current policy and outlined practices – some ambiguous – of peer campuses. SBVC, not having a separate policy dealing with dishonesty as some other schools do, folds such misbehaviors into the larger category of "Standards of Conduct and Disciplinary Procedures," found under BP 5500 and AP 5000, which is posted on the college site. "Student Rights and Responsibilities" is found (with difficulty) online and is included in the College Catalog. "Handbook for Online Students" specifies three distinct academic integrity issues related to distance learning. Currently, faculty cannot fail a student for one incident unless the assignment or activity carried a large enough inherent grade percentage weight to create the failure. Key discussion points of view include: students need to have due process. A separate form and procedure is needed strictly for academic dishonesty. How long should centrally held student violation reports be maintained? Plagiarism software will be pilot-tested in Fall 2014 and be available campus-wide in Spring 2015.</p>	<p>L Hector and J Lamore were approved. Voice vote – unanimous.</p> <p>Motion by R Pires to change the wording of BP 4070 as suggested. 2nd by L Hector. Voice vote: approved with one nay vote.</p> <p>Motion by J Lamore to approve AP 4070 as is. 2nd by A Alsip. Voice vote: approved with one nay vote.</p>

Academic Senate SBVC		AD/SS 207 3:00 - 4:30	
Time	Topic	Discussion	Further Action
	Committees	<p>R Pires asked if Senate wished for Ed Policy Committee to draft a distinct Academic Dishonesty form; if so, where would said form go following a violation? Current forms are sent to the dean and Director of Student Life; Student Services ought to be involved as well. Some colleges also include the VPI. J Stanskas proposed that records should be maintained, but not on transcripts; a violation should not follow a student transferring away from SBVC. Repeat offenses should involve a committee action. It was also expressed that, according to legal opinions, college actions are not meant to be punitive but to lead to emotional growth.</p> <p>The following points were voted:</p> <ol style="list-style-type: none"> 1. Develop an Academic Integrity Statement of the Academic Senate (include cultural awareness, use of plagiarism software, variety of course delivery formats, responsibilities and authority.) 2. Modify either the "Disruptive Student Behavior Incident Report" or create a dedicated Academic Dishonesty Form. 4. Publish the State Chancellor opinions in the Faculty Handbook (and any new processes.) <p>Ed Policy - Student Services - no report. Personnel Policy - no report. Career & Tech Ed - no report. Financial Policy - no report. Equity and Diversity - no report. Legislative Policy - no report. Elections - no report. Curriculum - Program Review –</p> <p>Professional Development – R Hamdy said that Classified Connection Week would be held during Spring Break. A Au affirmed that the Great Teachers Seminar was an excellent event, attended by faculty from several colleges.</p> <p>Accreditation & SLOs – C Huston solicits fresh innovative ideas: how faculty is matching instruction to student learning styles. Are we changing course materials based on assessment results? Innovations in student success will help broaden the focus of our accreditation document.</p>	<p>Motion by L Lopez to approve #4 of the committee report. 2nd by A Aguilar-Kitibutr. Voice vote – unanimous.</p> <p>Motion by A Aguilar-Kitibutr for Ed Policy Committee to approve a rough draft, in essence affirming #1 and #2 from the report. 2nd by L Lopez. Voice vote – unanimous.</p>

Academic Senate SBVC		AD/SS 207 3:00 - 4:30	
Time	Topic	Discussion	Further Action
	Additional Reports	<p>College President's Report – G Fisher will be holding an open forum on March 25 in the library; senators are urged to attend. The event will focus on finances (reserve money, fund balances) and how to address the Program Review prioritization list. A President's Office newsletter is forthcoming, giving snapshot updates.</p> <p>SBCCD-CTA – S Lillard announced that elections are underway for the entire CTA board; the window for nominations (self included) is only two weeks. There is one meeting per month. Negotiations with the district are in process; CTA hopes to have results before semester's end. We do have a student CTA on campus; student representatives typically are planning a career in education.</p> <p>District Assembly – J Stankas reported that a number of policies are forthcoming, which should go through the governance process. A three-month review period is called for regarding academic and professional matters; Senate input is considered vital. For other matters, only one month is being allowed for review. Some board policies were delivered to District Assembly as information; Board wants to oversee rewrites themselves. They have been advised to follow established governance processes at outlined in their board policies. There are hundreds of policies to review. There will not be another local Senate meeting before those in this packet are up for approval at District Assembly. Comments need to be sent to A Au immediately.</p>	
	Public Comments		
	Announcements	<p>E Millican said that SBVC's men's and women's basketball team had playoff games that evening.</p> <p>A Au announced a Counselor's Conference this March at UCLA, organized by FACCC.</p> <p>A Au announced that Michael Torrez's wife gave birth to their first child this morning.</p>	
4:30	Adjourned		

[illegible]