

Academic Senate SBVC	AD/SS 207 3:00 - 4:30
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Minutes of February 6, 2013

Time	Topic	Discussion	Further Action
	Call to Order		
	Approval of Minutes from January 30, 2013		Motion by K Kammer for approval of the Minutes of January 30, 2013. 2nd by S Meyer. Voice vote – unanimous.
	President's Report	<p>J Gilbert delivered his Report (attached).</p> <p>Presidential Searches Update: the 8-member screening committee was described; there is now no community representative. The committee will meet around the end of March. The VPI position has also been posted on District website; the closing date is Feb. 28. J Gilbert has proposed to HR a committee including five faculty, one from each division.</p> <p>Advancement in Rank Reminder: the memo has gone to all FT faculty, chairs, deans, along with rubrics. Nominations are due to Senate secretary by noon, March 1. Self-nominations are acceptable; nominees are encouraged to be as specific as possible regarding achievement details, pertinent dates, etc.</p> <p>Sabbatical Reminder: applications for 2013-2014 are due to the College President's Office by Feb. 14. Eligible members should have already received notice from HR. Policy is for sabbaticals to be possible following seven years of service with no leave.</p> <p>Faculty Additions: Chancellor's Cabinet has agreed to 3 FT teaching positions, 2 counselors (also 2 / 1 for CHC), subject to presidential discretion. J Gilbert will remind the Board, etc., of the college's most recent Needs Assessment and Resolutions.</p> <p>Needs Assessment: the Program Review process looks at growth, not replacement positions.</p>	

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	New Business	<p>Campus Safety Month: C Tamayo announced that next September will be National Campus Safety Month, with participation from CHP, County Health, County Sexual Assault Services, MADD. A list of possible speakers for classes will be distributed (attached), and the Department is available to meet with any small group requesting a speaker; possible topics include dealing with irate or difficult people, sexual assault, general safety, suicide prevention, sexting. There was a well-attended seminar regarding the specter of Active Shooters this morning. The Department website has general safety information and links.</p> <p>Transcript Short Titles: J Gilbert distributed a paper (attached) from C Parish describing the unclear course abbreviations due to the 18-character limit in SBVC's transcripts. This creates difficulty for campus advisors and Scholarship Committee officials needing to evaluate what actual courses a student has taken. Two solutions were discussed: one, proposed by Dan Angelo, is for the date to be removed from the course line, freeing up more character space. However, with some eight-week courses, the accompanying dates are helpful data regarding prerequisites. This change would require approval from Crafton's Senate. The second proposal is that more concise course labeling should occur, e.g., during the Curricunet process, J Gilbert asked for a possible motion, then suggested that the Senate take more time to discuss and weigh both options, while he gathers additional facts regarding the second suggestion.</p>	

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	Old Business	<p>Advancement in Priority Rank: no discussion.</p> <p>Priority Registration Review: last semester's Priority Registration Schedule (attached) was distributed and discussed. The current hierarchy is: A DSP&S, EOP&S/CARE, Vets, Foster Youth B Athletes, Valley Bound, 40-109.9 units C 30-39.9 units D 15-29.9 units E Middle College HS, 0-14.9 units F New students with assessment G New students, not assessed, students with B.A. or higher, students with 110+ units OPEN registration</p> <p>It was asked if data exists regarding the percentage of students under each above category; currently the answer is no. Specific participation numbers for Fall 12 and Spring 13 are: International 23 / 24 STAR 208 (combined) CalWorks 245/161 Associated Student Government (ASG) - , 13 Valley Bound 200 / 163 Middle College 199, 199 (capped enrollment) Athletes 507 / 388</p> <p>It was pointed out that athletes' game and practice schedules require them to seek out classes that don't conflict, hence the Priority B status. They also have to qualify for scholarships in accordance with NCAA guidelines and complete their AA degree in two years, including English 101 and Math 102. J Gilbert solicited feedback from Senators and suggested hearing from representatives from groups seeking priority status or changes. He will share ideas with College Council, reminding Senate that all we have to do to be in compliance with AB 1456 is to add the Ed Plan and change the 110 units to 100.</p> <p>K Kafela informed Senate that as the Federal Government issues grants and qualifying points for STAR, it weighs whether a college values a program enough to give participating students priority registration. V Quezada, ASG, requested Priority B for up to 21 student government representatives, who sometimes forfeit positions because they can't get requisite classes.</p>	

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	Old Business (cont.)	<p>A Aguilar-Kitibutr suggested keeping our focus on mandates that may already be in place; e.g. an Admissions & Records policy regarding Middle College. Also, international students are federally mandated to take 12 units in order to keep visas. Students placed on probation can lose their priority status if the probation continues for two consecutive semesters. R Pires asked if Senate could ascertain average overall units for STAR students, and if students involved in various worthy campus activities could be rewarded with higher priority. J Lamore warned about adding too many groups to the priority list; having too many with priority is tantamount to having it for no one.</p> <p>Ed Policy - Student Services - no report. Personnel Policy - no report. Career & Tech Ed - no report. Financial Policy - no report. Equity and Diversity - no report. Legislative Policy - no report. Elections - no report.</p>	
	Committees	<p>Curriculum – in L Hector’s absence, J Gilbert reminded that Spring is a good time to launch projects with Curricunet even though they won’t take effect until Fall 2014.</p> <p>Program Review – in S Lillard’s absence, R Pires said that data is going out to appropriate departments; there will be two Friday morning meetings (HLS 231) on March 1 and 8, where writers can meet with PR members. Efficacy reports are due March 29.</p> <p>Professional Development – no report.</p>	

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	Additional Reports	<p>College President's Report - SBCCD-CTA – in S Lillard's absence, J Gilbert announced that a memo of understanding had been issued regarding SLO's, which he considers excellent news for the accreditation process. For FT faculty, it will be added to the salary schedule. Participating adjunct professors will likely receive a stipend. Responsibility for the ongoing program will be officially up to deans, not department chairs. C Huston said that writing the report for the Department is a faculty responsibility. There must be analysis, a summary, and proposed action.</p> <p>District Assembly – J Gilbert addressed the evaluation of the Chancellor and the conclusion that it did follow Board policy but not administrative procedure. At the March meeting, a modified policy is expected (informational item.) The process is still the same; now the final say will be the Board's, not the Review Committee. Also discussed was a "Mutual Respect Code of Conduct" and the language of said document. J Gilbert suggested that Senate review its Faculty Ethics Statement, with a possible addition by both SBVC and CHC. A brief discussion followed regarding an evaluation process for interim management. There is a difference between hiring an interim person and drafting a candidate from an existing position to fill an interim spot, in which case the contract applies back to the original position. Interim positions are supposed to last for no more than one year; lately, many are being extended. Unresolved is how to address evaluations in such cases. R Pires asked if there should be a policy on how long a person can occupy an interim position. J Gilbert thought this should be pursued next.</p>	
	Public Comments		

