

<b>Academic Senate SBVC</b>	<b>AD/SS 207 3:00 - 4:30</b>
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## Minutes of May 2, 2011

Time	Topic	Discussion	Further Action
3:06	<b>Call to Order</b>		
	<b>Approval of Minutes from April 18, 2012</b>		<b>Motion</b> by P Buckley, for approval of the <b>Minutes of April 18, 2012</b> . <b>2nd</b> by L Hector. <b>Voice Vote</b> - Ayes unanimous, one abstention.
	<b>President's Report</b>	J Stanskas read his report (see attachment) consisting of; <b>SBVC Presidential Search, Withdrawal Date</b> . Some additional details on the change in withdrawal date were that it is anticipated that the final version of this recommendation will be going to the June BOT meeting. J Stanskas reminded faculty to communicate this change (60% of the term) to students.	

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	<b>New Business</b>	<p><b>Faculty Awareness of Campus Police Procedures</b> - Chris Tamayo and Krysten Newbury spoke to the AS concerning information (e.g. Annual Security Report- <a href="http://www.valleycollege.edu/~media/Files/SBCCD/SBVC/administrative-services/district-police/ASR.SBVC.2011.ashx">http://www.valleycollege.edu/~media/Files/SBCCD/SBVC/administrative-services/district-police/ASR.SBVC.2011.ashx</a>) and services provided by Campus Police to faculty in an effort to promote a mutually respectful and productive relationship. W Chatfield enquired about smoking on campus. C Tamayo stated that smoking is allowed at designated locations on-campus. Currently there is a proposed process for citing violators at the District. C Tamayo recommended that if there are problems with individuals not adhering to the smoking policy, Campus Police can be notified. N Sogomonian enquired about Campus Police responding to injury or emergency situations. C Tamayo indicated that Campus Police and the College Nurse will respond to medical emergencies.</p> <p><b>DCS Update on Fall 2012 Wait list</b> - Everett Garnick provided an update concerning the disposition of the request for waitlist implementation (see attachment) and information about pre-requisite fulfillment and student rosters. E Garnick spoke first on the pre-requisite topic. The coding for removing students from the roster that have not met the pre-requisite from the previous semester is available however implementation must involve both Valley and Crafton Hills. Previously Crafton has decided not to implement this coding option due to the frequency of student exceptions (where dropping them from the roster is inappropriate). The District Computing group is waiting for the list of the exceptions. On a related topic, L Hector enquired about the possibility that once grades have been submitted, automatic de-registration of unsuccessful students from a following sequential course would occur. E Garnick responded that in the current environment the opening in a class created de-registration of a student would be immediately filled, thus prohibiting the student from registering back into the class. <b>Wait list</b> - see responses to enquiries on the attachment. E Garnick's recurring advice to those requests by AS that are different from the default functionality provided by DataTel is to run a pilot implementation of wait list, check for problems generated by the default wait list, and then if necessary consider custom coding options. P Buckley asked about faculty decision concerning addition of students from the wait list. E Garnick responded that once wait lists are generated for classes and distributed to faculty, it will be up to the faculty to employ whatever process they use to prioritize students to be added to a class. E Garnick then stated there will be a review of the Wait List process by an implementation</p>	

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	<b>New Business cont.</b>	<p><b>DCS Update on Fall 2012 Wait list</b> - next week. He went on to review the A&amp;R and Instruction Office efforts required to implement Wait Listing on all courses that qualify and the testing and training to verify the observed performance versus the anticipated performance of the Wait List process. Given these constraints E Garnick stated that there may be insufficient time to accomplish these steps in time for Fall registration. A Aguilar-Kitibutr suggested that representatives from AS sit in on the implementation meeting. Lots of conversation occurred concerning the burden faculty are operating under in the attempt to manage long wait lists. J Stanskas recommended using second session of summer school to troubleshoot the default wait list implementation. Crafton is not offering summer classes so this would be a good opportunity to pilot the Wait List. The goal is to proceed with actions that will ultimately result in the Wait List being available for Fall Semester. The tentative meeting day and time was for May 9th @ 2p at Valley. E Garnick invited interested faculty persons to participate in the District Applications Workgroup meeting @ the Annex. Participation can occur through distribution of min and request for feedback on software changes. Additionally participation can be through CCC Confer, every Wed, from 2 to 4p.</p> <p><b>Updates on Program Discontinuance Process: Warehouse and Machine Trades</b> - L Buckley reviewed the <b>Warehousing Program</b> hiatus. Currently the course work for that program has been taken over by EDCT which has been offering the courses as not-for-credit courses. Reviewing the reasons for placement on hiatus were linked with offering a 5 unit Warehouse certificate which are not recognized by the State Chancellor's Office (requiring 15 units? for a certificate). The EDCT has been offering the Warehouse courses in association with a SBETA? grant which supports students. The EDCT program currently has approx 60 students participating. In order for the Warehouse program to be reactivated, an expansion of the curriculum would need to be considered to meet the 15 unit threshold required by the State Chancellor's Office. C Huston asked whether the Warehouse Ad Hoc Committee met to consider these topics. L Buckley stated that the Warehouse Committee has not meet but that next year the Ad Hoc Committee would meet and consider the current status of the program. J Stanskas interjected that once the decision to place the Warehouse program on hiatus was made, the Ad Hoc Committee completed its service. If further consideration of the Warehouse program needs to occur a new Ad Hoc Committee (having similar membership) must be formed to take up the new discussions. W Chatfield pointed out that</p>	

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	<b>New Business cont.</b>	<p><b>Updates on Program Discontinuance Process: Warehouse and Machine Trades cont</b> - the services covered by the Warehouse program are one of the largest employment sectors in Valley College's area. L Buckley responded that this was noted in the discussions but that in its current, limited form the Warehouse program would best be served by the EDCT in coordination with the SBETA grant. Going forward a new Warehouse program must be targeted to offer a logistics orientation.</p> <p>H Kinde reviewed the conversations concerning the <b>Machine Trades Program</b> in association with the Machine Technology Task Force. So far the conversations of been concerned with creation of a Machine Trades Advisory Committee to provide information to the Task Force, and the development of a Maintenance Mechanics Certificate, a modification of existing program coursework to meet the needs of the local employers. H Kinde also noted preliminary work in examining CNC skills to be added to the Machine Trades Program as well as coordinating the search for grant monies in association with the PDC. A Chatterjee noted a meeting with representatives from Fender Guitars to coordinate on providing them with 9 CNC operators. Task Force meetings are expected to resume in Aug.</p>	
	<b>Old Business</b>	<p><b>ASCCC Plenary Session Report</b> - J Gilbert reviewed his activities at Plenary through a PowerPoint presentation (see attached) that covered a breakout session on textbook affordability with an emphasis on current and pending legislation in the State and Federal. J Stankas reviewed the results of the resolutions contained in his President's Report (see attached). J Stankas noted that the ASCCC move to offering regional meetings to support more frequent and less costly avenues for faculty dialog is being reflected in some of the professional opportunities mentioned in his President's Report.</p>	

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	<b>Committees</b>	<b>Ed Policy</b> - no report. <b>Student Services</b> - no report. <b>Personnel Policy</b> - no report. <b>Career &amp; Tech Ed</b> - no report. <b>Financial Policy</b> - no report. <b>Equity and Diversity</b> - no report. <b>Legislative Policy</b> - no report. <b>Elections</b> - no report. <b>Basic Skills</b> - no report. <b>Curriculum</b> - no report <b>Program Review</b> - C Huston provided a brief update by summarizing the results of Program Rev as all programs received continuation. The program reports were of high quality and took advantage of the draft review process. <b>Professional Development</b> - no report.	

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	<b>Additional Reports</b>	<p><b>College President's Report</b> - L Buckley informed the Senate of the passing of Ken Nehan (noted in his Monday Morning on Mt Vernon report). He also noted the <b>Spotlight on Success</b> event and recognized Ed Szumski for his contribution. He highlighted the recognition of Ed Millican and Jeremiah Gilbert as Prof of the Year and the selection of Dave Bastedo as Innovator of the Year. L Buckley then introduced <b>Project Main Street</b> (in coordination with several Depts) as an outgrowth of the Student Success Summit. This initiative is to address two areas of concern; 1) improving the college readiness of students planning on attending Valley, and 2) increasing the successfulness of students moving through Valley College programs. The composition of this group will contain on-campus and off-campus groups. L Buckley then announced a meeting next week hosted by the State Chancellor's Office on the topics of <b>K-12 Common Core Curriculum and EAP</b>. This is in anticipation of changes to the EAP and the interactions of CCC working with high schools in these reforms. This interaction is targeting high school students who are identified as not college ready (in 11th grade EAP testing) and who will then be exposed to focused basic skills preparation with the aim of making them college ready. This basic skills curriculum is where Valley College might be able to contribute some important information. Lastly, a reminder of the <b>Happy Hour</b> today at the Student Art Gallery hosted by L Buckley.</p> <p><b>SBCCD-CTA</b> - P Buckley reported that negotiations concerning SLO compensation is moving forward and are looking like they will be resolved...someday.</p> <p><b>District Assembly</b> - J Gilbert reported that the '13 - '14 Academic Calendar was approved with one day specified for graduation at Valley and Crafton. The '14 - '15 Academic Calendar was also approved with the Fall semester starting on a Tues with the preceding Mon as the in-service day. A proposal for fee increases was made, including higher fees for parking (Annual \$100, Semester \$40, Summer \$20, Daily \$3). All the fee increases were approved except the parking fee increases (because it was brought to District Assembly that day).</p>	
	<b>Public Comments</b>	A Aguilar-Kitibutr congratulated J Stankas on his election to State Academic Senate Ex Board.	
	<b>Announcements</b>		
4:35	<b>Adjourned</b>		

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