

SBVC College Council Agenda

Date: December 13, 2023

Location: President's Conference Room, ADSS 207

Time: 1:30 p.m. – 3:00 p.m.

Linda Fontanilla, Interim SBVC President, Chair
Davena Burns-Peters, Academic Senate President, Co-Chair
Ed Gomez, CTA President
Ernest Guillen, CSEA President
Nelva Ruiz-Martinez, ASG President
John Feist, Classified Senate President
Mary Copeland
Marco Cota
Danielle Graham
Rania Hamdy
Dina Humble

Celia Huston
Joanna Oxendine
Romana Pires
Uvaldo (Aldo) Sifuentes
Steve Sutorus
Olvia Rosas
Tatiana Vasquez
Janice Wilkins

A=Absent
(19) Members

Guest(s): Ekaterina Orlovie and Juan Navarro
Minutes: Shyla Cobbett

TOPIC	DISCUSSION and ACTION
Call to Order:	Interim President Linda Fontanilla at 1:37 pm
Approval of Minutes: November 8, 2023	L. Fontanilla entertained a motion to approve the November 8, 2023, minutes. J. Feist moved, and D. Humble second. No discussion. The group voted as follows: A Yes: L. Fontanilla S. Sutorus, J. Oxendine, R. Rosas, D. Burns-Peters, M. Copeland, M. Cota, D. Graham, J. Wilkins, R. Hamdy, C. Huston, N. Ruiz-Martinez, R. U. Sifuentes Noes: None Absent: E. Gomez, E. Guillen, T. Vasquez Abstentions: R. Pires Oppose: None Motion carried.
Final Approval of Campus Technology Strategic Plan 2023-2026	L. Fontanilla entertained a motion to approve the Campus Technology Strategic Plan 2023-2026 The group voted as follows: C. Huston moved D. Burns-Peters second. A Yes: L. Fontanilla S. Sutorus, D. Humble, J. Oxendine, R. Rosas, M. Copeland, M. Cota, J. Feist, D. Graham, J. Wilkins, R. Hamdy, N. Ruiz-Martinez, R. U. Sifuentes Noes: None Abstentions: None Absent: E. Gomez, E. Guillen, T. Vasquez
Mural Concept Project Presentation - John Feist, Ekaterina Orlovie, and Juan Navarro	J. Navarro and E. Orlovie presented a slideshow of their work and reviewed plan options for a mural mock-up at SBVC.

President's Report

- Welcome Dr. Olivia Rosas
- Thanks for Winterfest Activities
- Retention
- Budget

- L. Fontanilla extended a welcome to Dr. Rosas
- Thanked all involved in Winterfest activities.
- Thanked all who attended the President's holiday party. Shared that we had 32 baskets totaling \$10,200 and sold \$6900 worth of tickets for baskets.
- The 33rd basket from the Foundation earned a \$400 contribution in payroll deductions totaling \$4800 per year.
- Gala coming up Friday, March 15, 2024, 98th birthday celebration. Students are making pots for centerpieces to be auctioned off.
- Enrollment goals on track to reach FTES goal of 9,428. Continue to look at other data sets with RP&IE to learn why students are dropping.
- Reviewed Committee Member list. Request recommendations for changes to be addressed at the next meeting.
- Reviewed College Council Charge and asked for a review to be done by the next meeting in February.

Vice Presidents' Reports:

VPI: Enrollment Updates – Dr. Dina Humble

- **D. Humble** reported that for Spring 24, FTES is at 2841.79, and the goal is 4499.
- Gaining about 50 per day in FTES. Retention is the Spring concern.
- More needs to be done to get back the students that have been dropping quickly.
- Dr. Fontanilla will call a meeting on 12/15/2023 with key stakeholders to discuss an urgent issue concerning "Drops". Too many students are dropping classes and not returning to college.

New Governance Model: Administrative Services Advisory Committee- C. Huston

- **C. Huston** shared the approved model one of the shared governance draft.
- Next Steps- advisory committees
- Email sent to new Advisory Committees to review membership, sample charge/mission statement.
- **D. Burn-Peters**, What will be the communication method to help committees understand the next step in the process to select their chairs and co-chairs?
- **L. Fontanilla**, the chair of the umbrella committee, would communicate down to the advisory committees, reminding them what to do and when to do it.
- **J. Feist** asked about the implementation date.
- **C. Huston** will go out with the models and a PowerPoint presentation at the fall 24.
- **C. Huston** shared emails went out to VPs, Chairs, and Co-Chairs. They need to reach out to those in the responsibilities and subcommittees.
- **R. Pires** recommended an email informing that the campus model was approved. These are the committees for the new academic in fall 24 when people are situated in committees, then look at the charge.
- **L. Fontanilla** recommended that the Academic Senate appoint a faculty co-chair to each umbrella committee.
- **C. Huston** clarified if we need the Co-chair assigned by the Academic Senate before work is done on the committed charge, then no work will be accomplished until February. The governance handbook cannot be finalized until this work is finalized. Waiting till February will push the approval to Fall.
- **D. Burns-Peters** can send out a communication to ask for committee volunteers.
- **C. Huston** needs to be people who currently chairs one of the subcommittees.

Budget Committee Charge Draft - Information Item Only – Romana Pires

- **R. Pires** shared a modified charge and decided to move the draft to next semester for the new VP and members for review and work with the College Council.
- **L. Fontanilla** would like the VPSS and VPI to be permanent committee members on the Finance Committee.
- **C. Houston** will work on changing the schedule to avoid conflict so VPs so they can attend all necessary meetings.

<p>Accreditation and Student Learning Outcomes – C. Huston/ D. Humble/J. Oxendine</p>	<ul style="list-style-type: none"> • C. Huston will start meeting in person next semester to work on the midterm report to the College Council in March or April. • D. Humble added they are still working on a Baccalaureate degree. The Chancellor’s office extended the deadline to January 8, 2024, to review if there are any conflicts with 4-year curriculums. If approved, Valley’s proposed BA degree in Water Resource Management will go to the board of governors for final approval. If we are good to go, then we will submit sub-changes to ACCJC.
<p>Educational Master Plan/Strategic Planning – J. Oxendine</p>	<ul style="list-style-type: none"> • Nothing to report
<p>Program Review –J. Oxendine/ D. Graham</p>	<ul style="list-style-type: none"> • D. Graham shared an updated webpage. With updated dates and deadlines.
<p>District and Campus Committee Updates:</p>	<ul style="list-style-type: none"> • Nothing reported
<p>OTHER:</p>	<ul style="list-style-type: none"> • R. Rosas shared student services will be setting up tables in the first couple weeks of the spring semester to answer any questions from students. • U. Sifuentes shared. The technology committee is reviewing the district technology plan for input to provide feedback. The timeline for feedback is February.
<p>Adjournment:</p>	<ul style="list-style-type: none"> • D. Burns-Pters at 3:10

Next College Council Meeting:

- January 10, 2024

Remaining Academic Year 23-24 Meetings:

Bi-Monthly, 2nd & 4th Wednesday, 1:30-3:00 p.m. Note: Non-Meetings on the 4th Wednesday unless otherwise advised.

**** Non-Meeting dates/times being used by RPIEGO office for their EMPSC/SEP Implementing meetings.**

Wednesday, January 24, 2024 (EMPSC/SEP Implementing Mtg)

Wednesday, February 14, 2024

Wednesday, February 28, 2024 (EMPSC/SEP Implementing Mtg)

Wednesday, March 13, 2024

Wednesday, March 27, 2024 (EMPSC/SEP Implementing Mtg)

Wednesday, April 10, 2024

Wednesday, April 24, 2024 (EMPSC/SEP Implementing Mtg)

Wednesday, May 8, 2024

Wednesday, May 22, 2024 (EMPSC/SEP Implementing Mtg)