

## SBVC College Council Minutes

**Date: September 13, 2023**

**Location: President's Conference Room, ADSS 207**

**Time: 1:30 p.m. – 3:00 p.m.**

Linda Fontanilla, Interim SBVC President, Chair  
Davena Burns-Peters, Academic Senate President, Co-Chair  
Ed Gomez, CTA President  
Casandra Thomas, CSEA President  
Nelva Ruiz-Martinez, ASG President  
John Feist, Classified Senate President  
Mary Copeland  
Marco Cota  
Danielle Graham  
Rania Hamdy

Dina Humble A=Absent  
Celia Huston (19) Members  
Tenille Norris  
Joanna Oxendine  
Ramona Pires  
Uvaldo (Aldo) Sifuentes  
Scott Thayer  
Tatiana Vasquez  
Janice Wilkins

**Guest(s):** Chief Alvin Jackson, Sergeant Blake Bonnet

**Minutes:** Raina Okray

TOPIC	DISCUSSION and ACTION
Call to Order:	<ul style="list-style-type: none"><li>Interim President Dr. Linda Fontanilla at 1:40pm</li></ul>
Approval of Minutes: <ul style="list-style-type: none"><li>May 10, 2023</li></ul>	L. Fontanilla entertained a motion to approve the May 10 <sup>th</sup> , 2023 minutes. D. Humble moved, D. Burns-Peters second. No discussion. The group voted as follows: A-Yes L. Fontanilla, D. Burns-Peters, M. Cota, J. Feist, R. Hamdy, N. Ruiz-Martinez, S. Thayer, U. Sifuentes, D. Graham, J. Oxendine, C. Thomas, S. Sutorus, Noes: None Absent: E. Gomez, T. Vasquez, R. Pires Abstentions: M. Copeland, J. Wilkins, C. Huston, N. Ruiz-Martinez Motion carried.

President's Report:

- Welcome to Fall 2023-brief introductions.
- Review purpose of College Council.
- Review of Charge and purpose.
- Review of membership
- Review of a format for on-going evaluation of committee work (Joanna will lead discussion)
- Discussion of budget allocations to Program Review budget requests.
- Program Review Evaluation, Assessment and Prioritization Process.
- Review major initiatives SEM, Leading from the middle, and DEIA Training.
- Future Grant Opportunities.
- EMP and SEP implementation.
- Status Measure CC Projects (Steve Sutorus)
- Enrollment Management- (Dina and Scott)

- **L. Fontanilla** had everyone on the committee introduce themselves since this was the first meeting of the semester.
- **L. Fontanilla** went over the charge, purpose, and membership with the committee.
- L. Fontanilla asked the committee's input about if the purpose should be changed or remain the same.
- **R. Hamdy** replied that the charge should be left the same but work on the other items throughout the year.
- C. Huston mentioned that the charge might need to be rephrased before membership is looked at.
- **D Humble** said the overall charge is good but should be looked at as the plans and committee structures are looked at.
- D. Burns-Peters reiterated that the charge remains the same for now but may change as they look at the committee structures.
- L. Fontanilla mentioned that maybe there could be better language that would describe how the Strategic Planning Committees reports to the College Council and that the College Council is more of a approving body for issues and items they would like to move to either the Executive Cabinet or the President for further review and consideration.
- L. Fontanilla wanted feedback from the committee about whether the membership is appropriate for now and see if any changes are needed later.
- **S. Thayer** commented that the College Council membership should align with all the other committee's memberships.
- **J. Oxendine** said that the committee should leave the membership as is for now and be open for discussion later depending on if the other committee structures are moving forward.
- **J. Feist** mentioned that sometimes it feels as though the EMP and Program Review committee have already agreed upon different items before it comes to College Council.
- The membership list was looked at and there was a correction to the Program Review Committee Chair list to add J. Oxendine and remove C. Huston.
- **L. Fontanilla** asked to get a consensus vote on accepting the information as it is today with the promise to get forth and look at it as they

	<p>continue to do their work this semester. All approved by consensus.</p> <ul style="list-style-type: none"><li>• <b>M. Cota</b> mentioned that he is a representative for the Student Success and Support Program, which is the SSSP that has to do with all the assessment of students and the enrollment process.</li><li>• <b>L. Fontanilla</b> mentioned that she noticed in some of the meetings that some committees are, and some are not reviewing their evaluations from May. She emphasized the importance of evaluating the work that has been done, so that we could learn and improve or change whatever is needed.</li><li>• <b>J. Oxendine</b> reported that some of the things that were talked about in IEAC Committee last year were how to become aligned with the other committees, and evaluations, surveys, and campus climate.</li><li>• <b>L. Fontanilla</b> showed a power point on the Needs and Assessment 2022-2023 Summary and acknowledged Tenille Norris and Steve Sutorus on the work the Budget and Finance Committee did on gathering the data and bringing it to College Council for discussion.</li><li>• <b>J. Oxendine</b> mentioned that the Program Review Committee is working together to support their colleagues, the campus, and most importantly the students.</li></ul>
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<p>Parking Passes and Enforcement Procedures- Blake Bonnet</p>	<ul style="list-style-type: none"> <li>• <b>Chief Alvin Jackson</b> asked the committee if there was something specific, they wanted to know about the parking passes and enforcement procedures.</li> <li>• <b>C. Thomas</b> answered that she requested to have this on the agenda for today and said there is a concern about what kind of tracking system they are using to run the license plates.</li> <li>• <b>Chief Alvin Jackson</b> replied that the app tracking system they are using is called Winsite and the Phoenix Group. The only information that the tracking system gives the CSO's' or officers from scanning the license plate is the persons permit information only.</li> <li>• <b>Sergeant Blake Bonnet</b> mentioned that there are some concerns about them contracting with other agencies, but anything that comes through the police department must go through them for review. If any issues arise, please contact the police department.</li> <li>• <b>Chief Alvin Jackson</b> said in closing that anyone is welcome to ride with them to learn more about how the scanning machine works.</li> </ul>
<p>Shared Governance Report Committee Structure: "a proposal." C. Huston</p>	<ul style="list-style-type: none"> <li>• <b>C. Huston</b> presented a power point about shared governance report committee structure and how to work towards not having so many meetings at the same time on campus and at the district.</li> </ul>
<p>Vice Presidents' Reports:</p>	<ul style="list-style-type: none"> <li>• Unable to report meeting went over.</li> </ul>
<p>Accreditation and Student Learning Outcomes – C. Huston/ J. Oxendine/D. Humble</p>	<ul style="list-style-type: none"> <li>• Unable to report meeting went over time.</li> </ul>
<p>Educational Master Plan/Strategic Planning – J. Oxendine</p>	<ul style="list-style-type: none"> <li>• Unable to report meeting went over time.</li> </ul>
<p>Program Review –J. Oxendine / D. Graham</p>	<ul style="list-style-type: none"> <li>• <b>J. Oxendine</b> mentioned that the Program Review Committee is working together to support their colleagues, the campus, and most importantly the students.</li> <li>• <b>D. Graham</b> reported that they received a lot of feedback from the committee members and people outside the committee. It was a lot of discussion about how Program Review is a recommending body that engages in the process and has gone through a lot of changes.</li> <li>• <b>L. Fontanilla</b> asked for a consensus whether members of College Council approve the Program Review as it has come to the committee today and taking in considerations and requests that will need to look further into program review discussion for the \$564,000 funding. All approved by consensus.</li> </ul>

District and Campus Committee Updates:	<ul style="list-style-type: none"> <li>• Unable to report, meeting went over time.</li> </ul>
<b>OTHER:</b>	<ul style="list-style-type: none"> <li>• Unable to report, meeting went over time.</li> </ul>
Adjournment:	<ul style="list-style-type: none"> <li>• Interim President Linda Fontanilla at 1:45pm</li> </ul>
<p><b>Next College Council Meeting:</b></p> <ul style="list-style-type: none"> <li>➤ October 11, 2023</li> </ul> <p><b>Remaining Academic Year 23-24 Meetings:</b></p> <p><b>Bi-Monthly, 2<sup>nd</sup> &amp; 4<sup>th</sup> Wednesday, 1:30-3:00 p.m. Note: Non-Meetings on the 4<sup>th</sup> Wednesday unless otherwise advised.</b>  <b>** Non-Meeting dates/times being used by RPIEGO office for their EMPSC/SEP Implementing meetings.</b></p> <p>Wednesday, September 27, 2023 (EMPSC/SEP Implementing Mtg)  Wednesday, October 25, 2023 (EMPSC/SEP Implementing Mtg)  Wednesday, November 8, 2023  Wednesday, November 22, 2023 (EMPSC/SEP Implementing Mtg)  Wednesday, December 13, 2023  Wednesday, December 27, 2023 <b>HOLIDAY</b>  Wednesday, January 10, 2024  Wednesday, January 24, 2024 (EMPSC/SEP Implementing Mtg)  Wednesday, February 14, 2024  Wednesday, February 28, 2024 (EMPSC/SEP Implementing Mtg)  Wednesday, March 13, 2024  Wednesday, March 27, 2024 (EMPSC/SEP Implementing Mtg)  Wednesday, April 10, 2024  Wednesday, April 24, 2024 (EMPSC/SEP Implementing Mtg)  Wednesday, May 8, 2024  Wednesday, May 22, 2024 (EMPSC/SEP Implementing Mtg)</p>	