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| Academic Senate SBVC | ADSS 207 3:00 - 4:30 |
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Minutes of December 7, 2011

| Time | Topic | Discussion | Further Action |
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| 3:08 | Call to Order | | |
| | Approval of Minutes from 11/16/11 | | Motion by S Meyer, for approval of the Minutes of November 11. 2nd by M Kanawati. Voice Vote - Ayes unanimous. |
| | President's Report | <p>J Stankas read his report (see attachment) consisting of Student Success Task Force, Professional Development (see attachments). S Briggs raised a question about the ASCCC comments on SSTF Recommendation 13.11 concerning priority enrollment concerning the recommendation of a time frame for implementation. J Stankas stated that there is not a specified time frame for implementation that will be governed by Legislative action or Title 5 change. J Stankas also thanked the attendees of the AS Special Topics Session on Prof Development. G Mack noted a correction in the Save the Date section for the meeting time of Ex Comm on Wed, Jan 11 @ 3pm.</p> | |

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| | New Business | <p>Division Updates - Humanities Division - D Hunter provided information in regards to a problem with Accuplacer coding error that resulted in the erroneous placement of students during May 2010 to Oct 31, 2011. The coding error produced elevated English placements in association with reading scores. This error not only impacted English class populations but will also impact any program or course with a minimum English requirement. A partial list of students who were effected by this error has been (and will continue to be) compiled, and those students have been emailed about the situation. This announcement will help inform faculty who can explain to students this situation. To date a partial list of effected students equals 1911. D Hunter announced that high drop rates in English classes this semester seem to correlate with the significant numbers of students placed in classes above the level determined by their Reading Test scores. J Stankas asked about students' reassessment option if those students were misplaced in an English course and failed. D Hunter stated that given the diversity of the scenarios produced by the error the time required to produce remedies or fixes hasn't been sufficient. J Stankas also enquired if the effects of the coding error extended to Math. J Smith answered that the effects of the error did not alter Math placement. J Smith stated that the current Reading assessments appropriately place students into the respective English courses. He went on to explain that Matriculation has addressed this issue for enrolling students by; a) emailing the student, b) an announcement when they are blocked from enrollment, and c) notification to faculty with a list of students who should not enroll in a course due to the error. D Hunter also identified the impact of this error on the number of course "takes" (being scored as a take despite being misplaced). J Stankas stated that students effected can appeal to the Scholastic Standards Comm for relief from this error. M Ikeda asked if the error only produced elevated placement in English courses. J Smith stated that the great majority of effected students were effected in this manner due to the strong linkage between reading and writing abilities. J Stankas asked whether the College has the flexibility to compensate for these errors by appropriately changing class offerings. Sharon Jeff (?) English instructor, observed that contact persons other than D Hunter should be available to interface with students. It was suggested that Counseling, Matriculation Committee, College Web site announcement could be used as conduits of information to students. Marco Cota noted that the emails to students will advise them to seek help with a counselor in the event that they have been effected by this error.</p> | |

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| | New Business | <p>Division Updates - Humanities Division cont. - A Aguilar-Kititbutr reviewed the Counseling activities that are linked to this error and also underscored the importance of faculty responding to students in a rational and knowledgeable fashion. Sharon Jeff asked about the possibility of reimbursement for courses already taken. Pres Daniels stated that these issues are under consideration within the Administration.</p> <p>Review Committee Charge for the Arts, Lectures, and Diversity Committee (see attachment) - J Stankas introduced the situation connected with a proposed change in the charge of the ALDC identifying two separate subcommittees (Arts and Lectures, and Diversity). S Briggs enquired about the problem with the committee charge that warrants this change. J Stankas stated that explicitly stating the charges for the subcommittees might help remedy the diminishment of the diversity component in the ALDC. R Pires suggested that the description of the Diversity subcommittee charge be added to the current charge of the ALDC.</p> <p>Grade Submission for Fall 2011 - Diane Walter (District Computing Services) announced that this Fall will be the last semester that Campus Central will be used to submit class grades. Grades for Spring 2012 will use WebAdvisor for grade submission. Classes will be offered to introduce this process in Spring. A Au asked about an interface between Campus Central and WebAdvisor. D Walter stated that there is no interface available. M Kanawati enquired about a date for the elimination of Campus Central. D Walter responded that because there are functions available in Campus Central that currently have no counterpart in Web Advisor, no date for the closing of Campus Central has been identified.</p> | <p>Motion by R Pires to support a change in AP including the proposed Diversity subcommittee charge as an addition to the existing ALDC charge. 2nd by K Kafela. Voice Vote - Ayes majority, Nays - two, Abstentions - one.</p> |

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| | Old Business | <p>Withdrawal Policy - J Stanskas introduced the proposed motions in regards to Withdrawal Policy (see attached). R Pires noted (as presented previously by Ed Policy Committee) two State Resolutions passed one recommending a change in the withdrawal date to 50% and the second recommending that any change in the withdrawal date be accompanied by the collection of data on the impact to students and other functions of the college. R Pires suggested a friendly amendment, or second resolution including the data collection process should be included. W Chatfield observed that in light of mid-term tests occurring near the 50% boundary that a last date to withdrawal occur after 50%. Y Lee voiced the English Dept recommendation of a withdrawal date after 50%. Some dialog occurred identifying the reasoning for this change stemming from a desire for students to commit to a course at an earlier date. Further discussion occurred about identifying the institutional entities who will collect data and the type of data to be collected occurred. C Huston noted that some data is already being collected concerning reasons for withdrawal by a student. J Stanskas added that Fall of 2012 would probably be the earliest date of implementation of this change.</p> | <p>Motion by C Huston that the SBVC AS recommends the last day to withdraw from a credit course occurs when 50% of the scheduled time for the course has elapsed. 2nd by S Briggs. Voice Vote - Ayes minority, Nays - majority, Abstentions - two.</p> <p>Motion by R Pires that the SBVC AS recommends the last day to withdraw from a credit course occurs when 60% of the scheduled time for the course has elapsed. 2nd by S Meyer. Voice Vote - Ayes 13, Nays - 12.</p> <p>Motion by R Pires that the SBVC AS recommends that data regarding reasons for withdrawal by students and other consequences of this change be collected. 2nd by J Lamore. Voice Vote - Ayes unanimous.</p> |

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| | Old Business | <p>Prerequisite Process with or without statistical validation - J Stankas introduced two possible motions regarding the prerequisite process (see attached). W Chatfield enquired about the meaning of statistical validation. J Stankas responded that the meaning is usually associated with a formal study being performed that indicates that a significant number of students are not successful without the prerequisite. He added that the argument at the statewide Senate favoring the elimination of statistical validation was that the current requirement of statistical validation requires that students be failed before an implementation of prerequisites may be considered. Discussion followed concerning the Curriculum Comm procedure for review of courses and prerequisites relative to the Model Content Review process. Once the determination about statistical validation is made the Content Review Process at SBVC will then be reviewed and discussed. A Au proposed that some indication of statistical validation being recommended be considered. J Stankas stated that currently the Content Review process considers many different forms of evidence (including data) in reviewing courses. Some additional discussion occurred as to the types of data (quantitative and qualitative) that would be allowed for in the content review process. Some additional discussion concerning the evaluation of appropriate prerequisites for a course and data collection as a result of the addition of prerequisites occurred.</p> | <p>Motion by C Huston that the SBVC AS recommends that statistical validation is no longer required as part of the content review process when determining basic skills prerequisites on college level courses. 2nd by S Meyer Vote - Ayes - 11, Nays - 7, Abstain - 5.</p> |

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| | Committees | Ed Policy - no report Student Services - no report Personnel Policy - no report CTE - no report Financial Policy - no report Equity and Diversity - no report Legislative Policy - no report Elections - no report Basic Skills - no report Curriculum - no report Program Review - no report Professional Development - A Au encouraged faculty to participate in the Great Teachers Retreat. | |
| | Additional Reports | College President's Report - Pres Daniels encouraged faculty to attend the Holiday Party from 11a to 1p on Friday, Dec 9. Opening day session (Strategic Planning) will occur Fri, Jan 13th starting at 8am for breakfast. SBCCD-CTA - no report District Assembly - no report | |
| | Public Comments | A Aguilar-Kitibutr announced the citation of her research in the Journal of Counseling Psychology on the meta-analysis of racial and ethnic matching between therapists and clients. | |
| | Announcements | | |
| 4:19 | Adjourned | | |