

SBCCD - Valley College
 701 South Mount Vernon
 San Bernardino, CA 92410

Project # 3347VC
 Tel: N/A Fax: N/A

Kitchell / BRJ

Executive Steering Committee-Temp. Classrooms&Relocations Meeting 2

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
10/11/2007	11:00 AM	12:00 PM			Bruce Prescher	Kitchell / BRJ

Purpose	Location	Next Location	General Notes
Design & Coordination Update Meeting	Valley College 701 Mount Vernon Ave. San Bernardino, CA. 92410 Kitchell/BRj Site Office	Valley College 701 Mount Vernon Ave. San Bernardino, CA. 92410 Kitchell/BRj Site Office	Attachments; 1.) Alt. @ Planetarium Modular Locations 2.) Alt. @ Constr. Laydown Area 3.) Alt. @ College Ave. 4.) Alt. @ Tech. Bld'g and Fenced Storage 5.) Refrig. Layout @ Tech. Bld'g

Attended By **Non-Attendees**

San Bernardino Valley College - Linda Stevens
 San Bernardino Valley College - Michael Perez
 San Bernardino Valley College - Bill Rankin
 San Bernardino Valley College - Cheri Jolli
 Kitchell / BRJ - Bob Teters
 Kitchell / BRJ - Bruce Prescher
 NTD Architecture - Jim Cordova

Item	Meeting	Item Description	Resp	Due Date	Compl'd	Cls'd
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0.0 PROJECT GOAL: To develop a well thought out, cost effective design within the project's critical time restraints

New Business

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1.0 CORRECTION TO NOTES

New Business

000-001		10/11/07 - No corrections were noted this period.				Yes
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2.0 ANNOUNCEMENTS

New Business

000-002		10/11/07 - Deb Gallagher should be contacted for Valley's campus events. Events are known approximately 30 days prior to the event. Other more traditional events are noted on the Valley College calendar and website.				Yes
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Item	Meeting Item Description	Resp	Due Date	Compl'd	Cls'd
3.0 DESIGN					
Old Business					
Northerly N.H.					
001-005	10/11/07 - Linda Stevens provided a list of classes in the northerly and southerly sections of North Hall for future reference. A discussion of alternative classrooms to possibly accommodate classes coming out of the northerly section of N.H. through construction of the North Hall Replacement will be held at a later time once the programming is complete for the northerly section users.	Bruce Prescher (Kitchell)			No
	<p>ACTION:</p> <p>**VALLEY COLLEGE TO PROVIDE A N.H. AUDIT TO HELP DETERMINE IF EXISTING CLASSROOMS CAN BE UTILIZED OVER THE ANTICIPATED YEAR TO A YEAR AND AHALF FOR THE CLASSES DISPLACED BY THE N.H. DEMOLITION.--DONE--</p> <p>**KITCHELL/BRJ TO PORVIDE A CAMPUS-WIDE SITE MAP TO REVIEW TENTATIVE LOCATIONS AND ACCESS POINTS.--DONE--</p> <p>10/02/07 - A layout of the northerly North Hall (N.H.) was handed out to the attendees to exemplify the seismic joint location enabling us to remove the northerly portion of N.H. and the facilities affected. In an attempt to minimized the modular classrooms anticipated by the N.H. modification, Linda Stevens, V.P. of Instruction, was tasked with providing an audit of currently used classrooms in N.H. This would facilitate determining if classrooms within N.H. could be utilized in lieu of modular classrooms and determining how many modulars would be necessary. Areas adjacent to the Auditorium (across from the Admin. Bld'g) and on the west side of N.H. were identified as possible areas for modular classrooms.</p>				
Refrigeration/Aeronautics					
001-006	10/11/07 - An architect's site plan was reviewed showing the tentative modular classroom location and alternate site previously noted.	Bruce Prescher (Kitchell)			No
	<p>10/02/07 - A partial Technical Building plan was presented showing roughly where the Refrigeration Dept. would occupy the Technical Building. The classrooms identified for the Refrigeration Lab would displace the Aeronautics classroom which are thought to go in a modular classroom(s) adjacent to the Aeronautics interior and exterior lab areas. The classrooms would be shared with the Refrigeration department due to the respective differences in classroom time frames.</p> <p>A potential back up Refrigeration/Aeronautics classroom location has been identified and was represented in a drawings which was handed out. The location is east of the current welding classes in a fenced in area approx. 70' x 160'.</p>				
KVCR Radio Relocation					
001-007	10/11/07 - An area on the west side of North Hall was identified for KVCR for their business developement group. To be able to house the studios within the existing N.H. structure, the Development group for KVCR need to be relocated. Office modular space was deemed less expensive and more flexible to utilize.	Bruce Prescher (Kitchell)			No
	<p>10/02/07 - In previous conervation with KVCR, they feel we can relocate the radio control and production studios within their existing facilities if some office personnel are relocated within N.H. or in office modulars until moving to the Media/Communication building in 2009.</p>				
New Business					
Location Alternatives					
002-001	10/11/07 - The group reviewed the the overall campus plan showing the various alternative Temporary Classroom areas.	Informational			No

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First area reviewed was the area around the existing Planetarium which could potentially accommodate eight (8) 24' x 40' modular w/ two (2) restroom facilities. It was also noted that there were existing restroom facilities in this area located at the pool facilities.

Second area discussed was the easterly area of the current construction laydown area (just West of the baseball field). This area accommodated eight to nine (8 - 9)

Temporary Classrooms. Restrooms were identified at the Women's Gym. This restroom facility could prove to be difficult during events at the Gym or athletic fields.

Third area discussed was closing College Ave. temporarily and placing eight to nine (8 - 9) modulares w/ one temporary modular restroom facility. Advantage to this option was the availability of the utilities for hook ups. Disadvantage was the lose of circulation convenience.

Disabled and Student Access

002-002		10/11/07 - The need for accessibility to the modulares and around the campus during construction was briefly discussed. A meeting to further discuss these issues with the Construction Managers and Architect will be set up.				Yes
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Temp. Cooling Tower Location

002-003			Bruce Prescher (Kitchell)			Yes
		10/11/07 - Mike Perez noted the need to identify a permanent/temporary location for the cooling tower presently at the southeast corner of the M & O building. This will be a separate meeting to be held with the construction managers, architect, mechanical consultants, M & O, and K/BRj.				

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4.0 BUDGET

New Business

002-004		10/11/07 - No budgetary issues were discussed this period.				No
		\$2.0 mil has been allocated out the construction budget. Any monies economized out the temporary classrooms will provide more budget back into the new buildings.				

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5.0 SCHEDULE

Old Business

001-011		10/11/07 - No change in the current schedule was noted in this meeting.				No
		10/02/07 - Tentative schedule shows the anticipated move-in dates into the modulares in mid to late June 2008.				

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6.0 NEW ITEMS FOR DISCUSSION

Old Business

001-012		10/11/07 - No new items were identified other than the items noted in previous topics.				Yes
		10/02/07 - No new items were identified other than the items noted in previous topics.				

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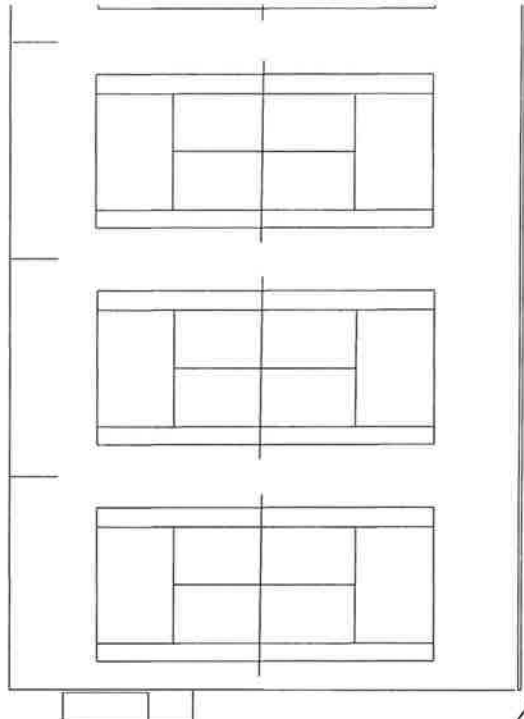
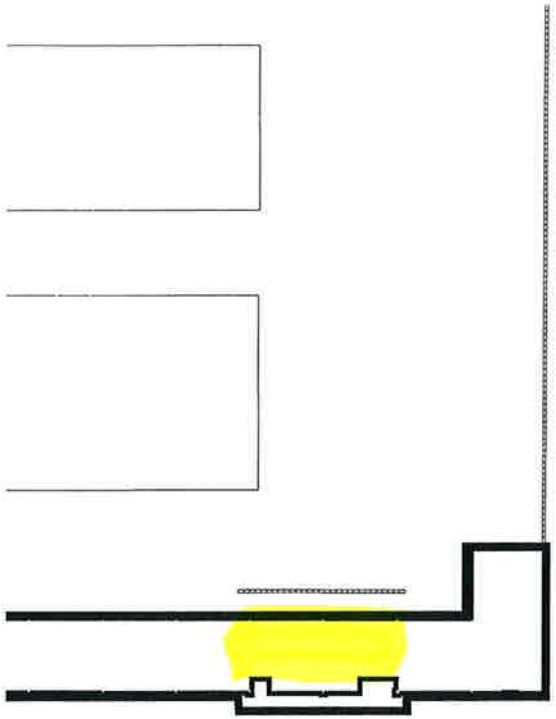
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New Business

002-005		10/11/07 - No specific time was set for convening the Executive Steering Group except as necessitated by need.					Yes
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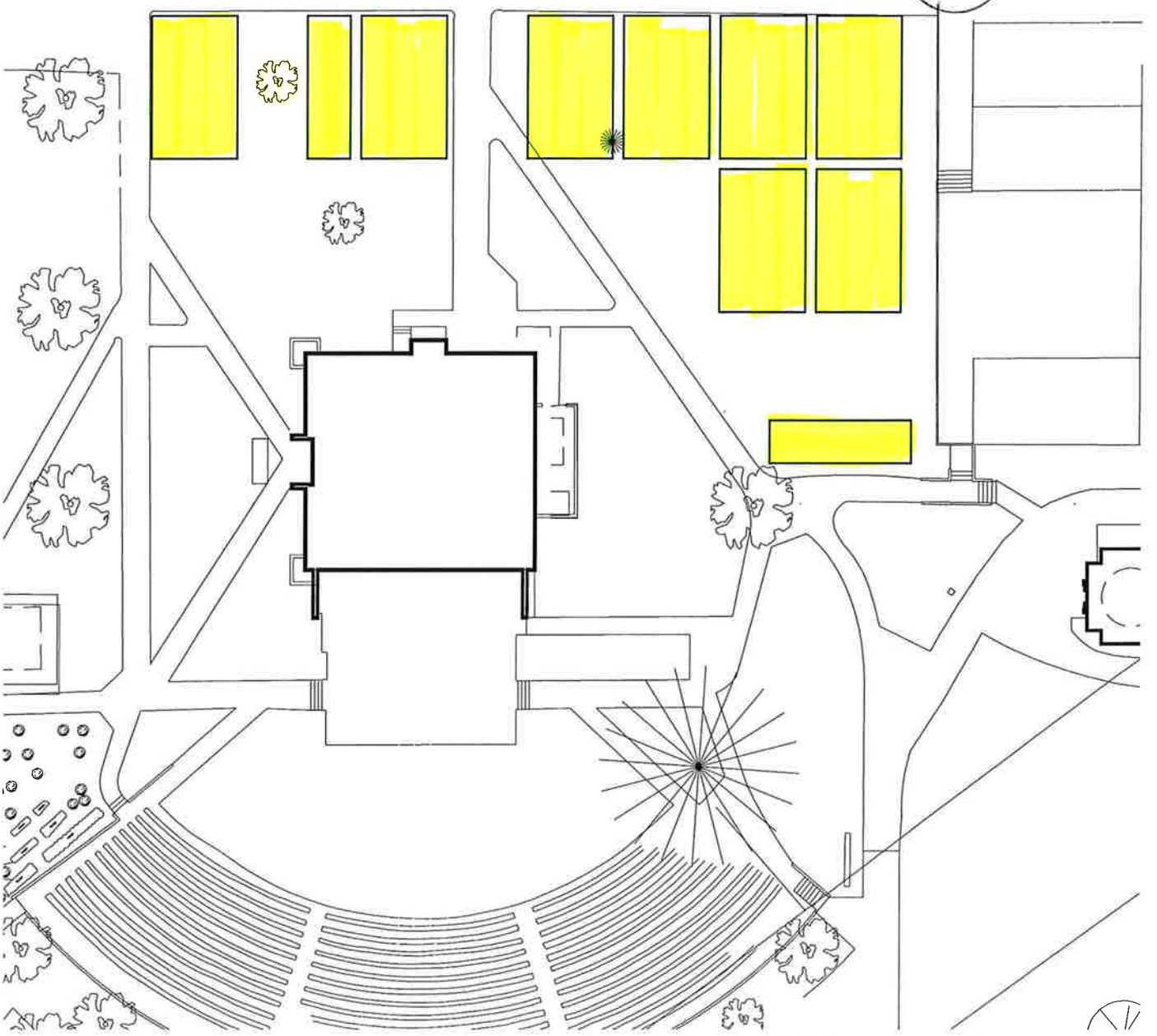
Cc:	Company Name	Contact Name	Copies	Notes
	San Bernardino Valley College	Deb Daniels	1	
	Kitchell / BRJ	Ron Reyes	1	

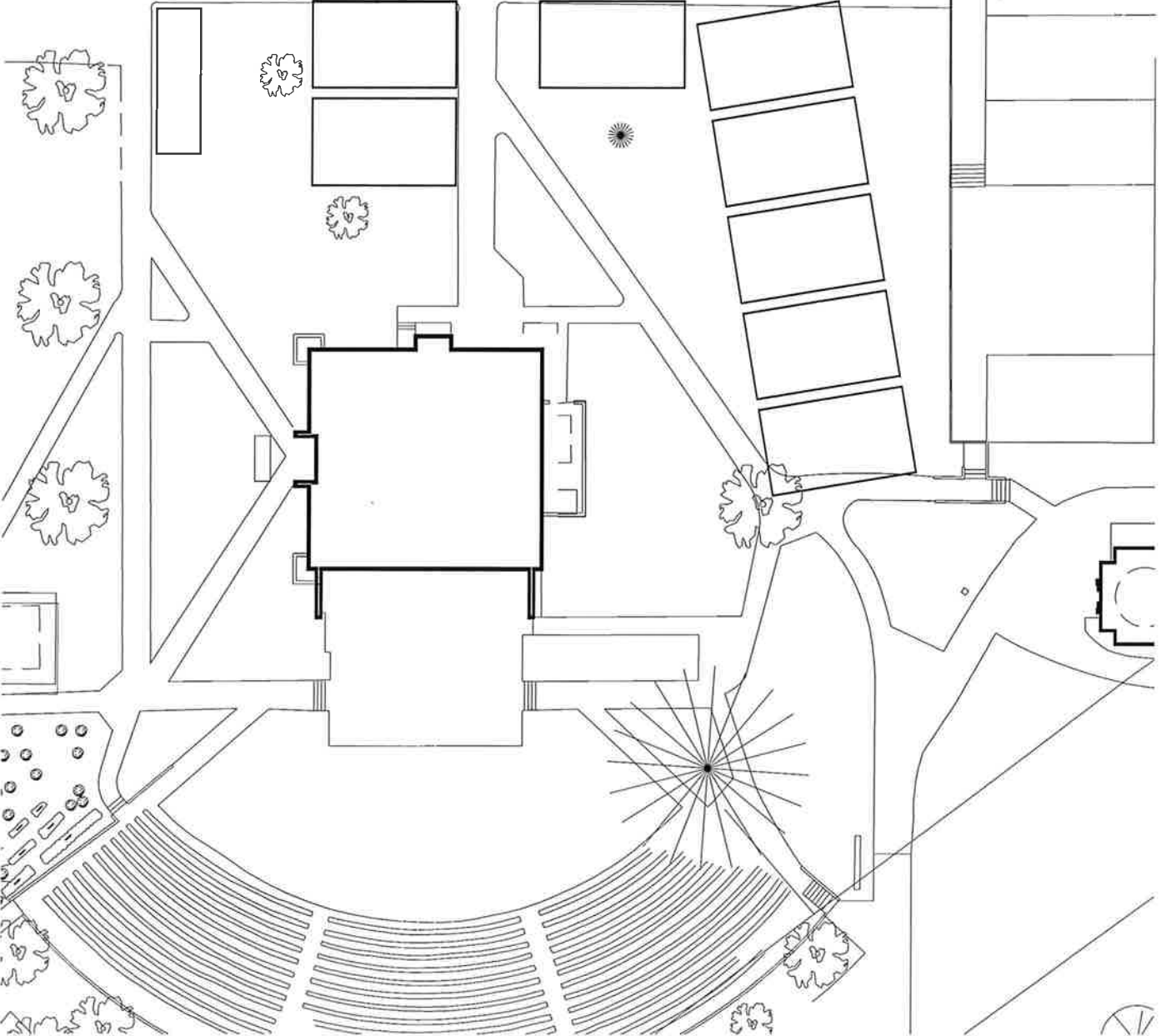
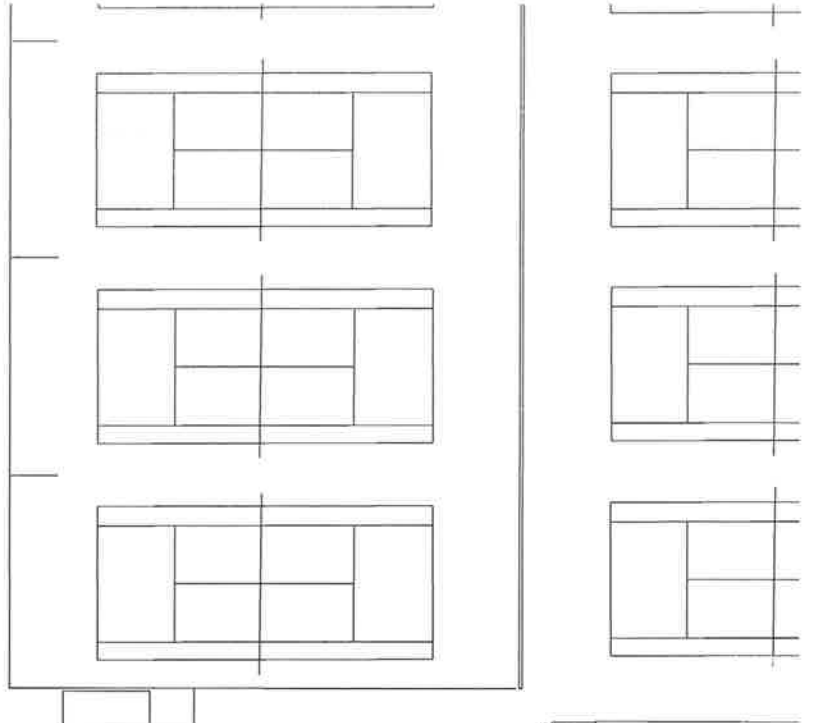
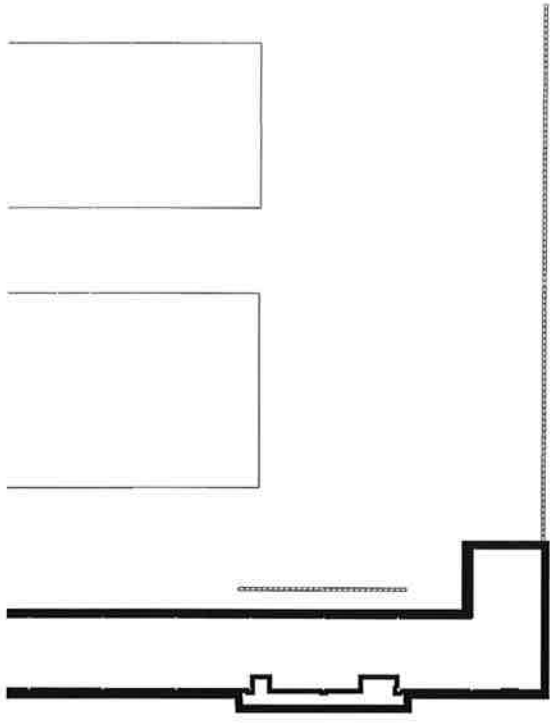
Unless Ron Reyes, Bruce Prescher or Bob Teters (Kitchell/BRJ @ 909-693-3160) is contacted by 11/16/07 concerning any errors, omissions, mistakes, or inconsistencies, these meeting notes will constitute the correct record by all attendees.



TEMP. CLASH ROOM

1-C





ALT. REF. / AERO

3B

3A

REF. / AERO

1-B

TEMP. CLXHHROOM

20'-0"

