

MEETING NOTES

MEETING SUBJECT

SBVC Master Plan – Outstanding Issues

NOTES TAKEN BY

Elena Andrews

DATE | TIME

06.02.06 | 9:00 am

LOCATION

SBVC

ATTENDEES

Core Committee

REQUIRED / OPTIONAL

CONFIRMED / DECLINED

OBJECTIVE

Action Items Update - REVISED

| ITEM # | ACTION | DATE | DUE DATE | STATUS | ITEM |
|--------|----------------------|---------|----------|--------|--|
| 2.6 | Denise Whittaker | 3.17.06 | Pending | | Denise Whittaker explained that SBVC has applied for a Gear-Up Grant of approximately \$20 million. Twelve new positions associated with the grant would require accommodations. Notification is expected some time this year. |
| 2.9 | Denise Whittaker | 3.17.06 | 3.31.06 | | SBVC currently uses off-campus parking at the Swap Meet, across Mt. Vernon Street. Denise Whittaker will consult the contract to determine when these spaces might no longer be available to SBVC. These spaces should not be part of SBVC's overall base count of available parking spaces. |
| 2.21 | Steinberg Architects | 3.17.06 | | | It was suggested that Steinberg Architects consult the Biology Department and M&O when determining the landscape guidelines to encourage a learning environment that can be easily maintained. |
| 3.2 | Steinberg Architects | 3.17.06 | | | The new portable building that will house Health Services is in to DSA for review. Steinberg Architects will contact Pilot for a copy of the plans. The vacated space in the Women's Gym will be occupied by the athletic coaches, per their request. |
| 4.0 | James Smith | 3.17.06 | 6.15.06 | | Denise Whittaker explained that the SBVC Master Plan should allow a growth projection of 2% + 300 FTES over capacity. This growth is based on the State's restrictions and no on meeting the growth demands of the community. SBVC will give growth projections to Steinberg Architects by 3.31.06. James Smith will provide general growth projection to 2015. |
| 4.4 | Steinberg Architects | 3.31.06 | | | The Extended Core Requested that Steinberg Architects meet with the Preservation Committee to discuss how salvaged items from the demolished buildings could be incorporated into the Master Plan. |

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|------|----------------------|---------|---------|------|---|
| 1.7 | Steinberg Architects | 4-14-06 | 4-19-06 | Open | The issue of "blue phones" was discussed. SBVC is in the process of constructing five (5) emergency telephones within the existing parking lots. Steinberg Architects and Shen Milsom Wilke request to be included in the selection and location placement of these "blue phones". SBVC is anxious to have "blue telephones installed on the SBVC Campus. |
| 19.0 | SBVC Core Committee | 4-28-06 | 5-22-06 | Open | Storage is currently an issue. Either additional capacity is required or SBVC must purge the objects requiring storage. |
| 30.0 | Steinberg Architects | 4-28-06 | 5-22-06 | Open | The issue of water filtration was discussed. Steinberg Architects and its consultants will investigate the water filtration requirements for the SBVC Campus. The SBVC Master Plan will address the water filtration requirements. |
| 32.0 | Steinberg Architects | 4-28-06 | | | The issue of the relocation of Maintenance and Operations was discussed. The alternative of placing the Maintenance and Operations within the actual physical plant location(s) was discussed. In particular, it was discussed that storage of supplies and satellite office(s) at the physical plant location(s) would be a strategy where the M&O staff would be de-centralized and more closely located to potential SBVC Campus needs. However, the desire to have a central meeting space on the SBVC Campus for M&O staff and custodial staff could meet. |
| 7 | Steinberg Architects | 5.24.06 | | | Health Sciences Division <ul style="list-style-type: none"> The Health Science Division has indicated a need for more classroom space on campus. DW questioned if there is enough clinic space in the community to support more students. SA to follow up with Marilyn Johnson, Dean. |
| 8 | Steinberg Architects | 5.24.06 | | | Humanities Division <ul style="list-style-type: none"> According to DW, there is only choir and some transfer courses as part of the music curriculum. There is no band or instrumental program. DW questions why the music labs in North Hall would be replaced in the new buildings if there is no program or plan to develop a program. DW is interested in starting a Steel Drum Band. It is an inexpensive program and there are no others around in the area. Per DW, speech and music should stay together. SA to follow up with Margie Price, Dean, and Mattie Scully, Choir Director. |

DISTRIBUTION

ALL ATTENDEES

OTHER: Core Committee

Steinberg Architects will rely on these notes as the approved record of matters discussed and conclusions reached during this meeting unless the author receives written notice to the contrary within seven calendar days of the issue date of this meeting report.