

MEETING NOTES

MEETING SUBJECT

SBVC President Meeting

NOTES TAKEN BY

Elena Andrews

DATE | TIME

05.24.04 | 11:30 AM

LOCATION**ATTENDEES**Denise Whittaker
Elena Andrews**REQUIRED / OPTIONAL****CONFIRMED / DECLINED****OBJECTIVE**

Review Campus Items/Issues

ITEM ID**NOTES**

- | ITEM ID | NOTES |
|---------|---|
| 1 | Sign Plates for New Buildings <ul style="list-style-type: none"> • Time Frame? SA to follow up. • David Salazar has the correct List |
| 2 | Maintenance & Operations <ul style="list-style-type: none"> • DW has requested a meeting with DW, Mike Perez, Bill Rankin, David Salazar, Ron Gerhard and Steinberg Architects to discuss: <ol style="list-style-type: none"> 1. The location for M&O 2. SBCCD Warehousing Functions 3. Transportation Center Functions – Remain at NAF or move to SBVC 4. Shared uses with SBCCD and the Transportation Center |
| 3 | Graduation on Campus <ul style="list-style-type: none"> • There is a desire to have graduation back on campus. Graduation consists of 7,000 visitors and 1,000 students and faculty. It is currently held at the Stadium who donates the facility to SBVC. SBVC pays only for the removal of the screen behind the batter and security personnel. Because of the size, graduation could be held on the SBVC football field. • DW would like the issue of bringing Graduation back on campus to be discussed at the 6/2 Core Meeting. |
| 4 | Recent Department/Program Moves <ul style="list-style-type: none"> • Campus Center – 2nd floor : Cal Works, Student Assistance Program, OPR, Research Assistants, Foundation, Scholarships, Director of Grants Management (not yet hired), Director of Institutional Technology (not yet hired), Grants Accountant (not yet hired) • Liberal Arts – Faculty and Staff Development to remain on 2nd floor • AD/SS – Occ Ed and Weekend College relocated to open office outside of VP Instruction • Aeronautics will move off campus in summer 2007 and start classes fall 2007. |
| 5 | Long Term Department/Program Moves <ul style="list-style-type: none"> • SBVC will work internally to determine ideal locations for students and programs. • DW requested plans of AD/SS, Campus Center and Liberal Arts with room numbers and ASF only (no color) for use for their internal discussions. SA to provide plans (hard copy and electronic) by 6/2. |

- 6 Program Review
- DW explained that it is too soon to have the information from the Program Review.
- 7 Health Sciences Division
- The Health Science Division has indicated a need for more classroom space on campus. DW questioned if there is enough clinic space in the community to support more students. **SA to follow up with Marilyn Johnson, Dean.**
- 8 Humanities Division
- According to DW, there is only choir and some transfer courses as part of the music curriculum. There is no band or instrumental program. DW questions why the music labs in North Hall would be replaced in the new buildings if there is no program or plan to develop a program.
 - DW is interested in starting a Steel Drum Band. It is an inexpensive program and there are no others around in the area.
 - Per DW, speech and music should stay together.
 - **SA to follow up with Margie Price, Dean, and Mattie Scully, Choir Director.**
- 9 Church
- DW explained that the purchase of the Church north of Esperanza is still under discussion with SBCCD.
- 10 SBUSD/Esperanza Street Closure
- DW does not believe that all of Esperanza Street would be closed when SBUSD is built. **SA to follow-up with SBCCD.**
- 11 Woodshop
- The final use and location of the equipment still needs to be determined. **Issue to be discussed at 6/2 Core Meeting.**
- 12 Storage
- SBVC needs to start purging now before move into new buildings. **Issue to be discussed at 6/2 Core Meeting.**
- 13 Campus Museum
- SBVC is interested in having either a campus museum or spaces within the new buildings to display items.
 - DW cited UC Irvine Foundation office as an example of built-in display walls.
- 14 Campus Center
- DW explained that the ground floor is inadequate for a large banquet due to the long, thin layout of the dining hall.
 - There is a need for a large banquet hall on campus to seat 200-230. DW is interested in exploring the possibilities of a semi-permanent tent structure with roll-up sides. College of the Desert was cited as an example.
- 15 Tree Trunk
- A 100-year old California Oak located in front of the Auditorium was demolished during the renovation to the building – much to the dismay and protest of the campus. A large portion of the trunk was saved and SBVC would like to have it incorporated into the landscape plan.
 - It is important to maintain as many of the old trees on campus as possible.
- 16 Iron Gates/Crests
- Old gates were preserved from the Old Library and Administration Building. SBVC would like to have the gates incorporated either into the new LRC or elsewhere on campus to preserve the visual history.

- 17 Walking Path
- SBVC is interested in developing a walking path throughout campus that has displays with historic views of campus so people can learn and remember what used to be.
- 18 Donor Recognition
- SBVC currently has no way to recognize donors. They are interested in either a memorial wall or path with bricks that donor names can be placed.
- 19 Water Feature
- DW reiterated the strong desire for a water feature on campus – but not a pool. It can be incorporated into other site elements, such as the memorial wall.
- 20 Roses
- There is a new Memorial Rose Garden between AD/SS and the Auditorium. It is important to the campus to maintain the roses and minimize the times they have to be transplanted. (40-year old rose plants have already been transplanted twice due to poor planning.)

DISTRIBUTION

ALL ATTENDEES

OTHER:

Steinberg Architects will rely on these notes as the approved record of matters discussed and conclusions reached during this meeting unless the author receives written notice to the contrary within seven calendar days of the issue date of this meeting report.

Meeting Notes (Continued)