

MEETING NOTES

MEETING SUBJECT
 SBVC Master Planning

NOTES TAKEN BY Elena Andrews
DATE | TIME 05.12.06 | 9:00 am

LOCATION
 SBVC – Viewing Room

ATTENDEES Expanded Core Committee
REQUIRED / OPTIONAL **CONFIRMED / DECLINED**

OBJECTIVE
 SBVC Expanded Core Committee Workshop

ITEM ID	ACTION	DUE DATE	NOTES
1	SA	6.2.06	SA will meet with the following groups to complete the divisional meetings: <ol style="list-style-type: none"> 1. Office of the President 2. Transportation Center
2	SA	Ongoing	SA will work with the District to arrange a meeting with the Middle College to discuss their future plans.
3	SA	5.17.06	SA will revise the PowerPoint presentation as requested regarding "limited" utilization of classroom space in the Auditorium, the correct spelling of "Flabob" and Norton AFB.
4	Info		SA explained that the Greek Theater itself is structurally sound. Due to the necessary demolition of the Planetarium, a backdrop of some kind would need to be replaced.
5	Info		It was requested that SA explain the completed retrofits as funds put to good use but not enough to meet higher standards to which the campus should adhere.
6	SA	Summer	SA to confirm the replacement of mechanical equipment in the Liberal Arts building. New equipment will be examined for possible salvage and reuse.
7	Info		Denise Whittaker explained that SBVC held off on renovations to the Liberal Arts building in order to wait for the structural assessment to be completed. She noted that while structurally it might not be a priority to fix, necessary renovations to improve its instructional use might increase its overall renovation priority. There is a need to upgrade the large lecture hall, LA100.
8	Info		SA explained that the Planetarium was the only building in the replacement category per the structural assessments.

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| 9 | SA | Summer | The parking count of the Swap Meet spaces should be included in the parking study of the campus. |
| 10 | Info | | It was noted that it might be problematic to have Music, scheduled to be placed in East Hall and located on the south side of campus, far from the Auditorium. |
| 11 | Info | | SA will explain at the All Campus presentation that the replacement building locations options are to demonstrate the thinking process in order to determine the best locations. |
| 12 | Info | | Denise Whittaker explained that she and Linda Stevens, VP of Instruction, will be looking at balancing the loads and responsibilities of each of the Division. There is currently an imbalance in the Dean assignments and the college might restructure programs. |
| 13 | SA | 5.17.06 | SA will list the unknown program moves as "TBD" for the All Campus presentation. |
| 14 | SA | 5.17.06 | SA will explain at the All Campus presentation that the users of the three replacement buildings – East Hall, Media/Communication and Chemistry/Physical Sciences – were determined by the District with the intent to replace like spaces. Major changes to the users of the building would jeopardize funding so there is not much flexibility. |
| 15 | Info | | <p>The following desired spaces were identified:</p> <ol style="list-style-type: none"> 1. Community Room (scheduled to be B113/B114) 2. Director of Technology – centralized technology services 3. Cultural Diversity Center 4. Campus Museum 5. Non-credit Center 6. Additional Resource Development Space 7. Upward Bound Grant offices – if receive grant 8. Graduation Space on Campus (6,500-7,000 attendees) |
| 16 | Info | | <p>SA explained that the Master Plan will identify the following:</p> <ol style="list-style-type: none"> 1. Location of the three replacement buildings per the FPPs 2. Recommended renovations to existing buildings 3. Recommended replacements of existing buildings |

DISTRIBUTION

ALL ATTENDEES

OTHER: Extended Core Committee

Steinberg Architects will rely on these notes as the approved record of matters discussed and conclusions reached during this meeting unless the author receives written notice to the contrary within seven calendar days of the issue date of this meeting report.